BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES
SEPTEMBER 9, 2025

Meeting held via phone conference.

Chairwoman Nunes called the meeting to order. The Compliance Statement was read by the Commission Secretary:

"This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A 'Notice of Meeting' was posted in a public place on November 22, 2024 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website."

Commissioners Present:	Chairwoman Sandra Nunes Vice-Chairwoman Jaclyn Veasy Commissioner Brian Woods
Others Present:	Joseph Andl, Executive Director Christine J. Nociti, Chief Financial Officer Tracey A. Jobes, Secretary/Office Mgr/Custodian of Records Anthony T. Drollas Jr., Solicitor Constance Borman, Human Resources Director Frederick Gabriele, Director of Maintenance Michael Ott, Director of Projects and Engineering Ronald Cesaretti, Director/IT & ETC Manvir S. Pandher, Information Technician Michael McCarron, Director of Tolls and Tower Operations Sean P. Hasson, Director of Public Safety Jay Springer, Jr., Manager, Burlington-Bristol Bridge Stephanie Reinhardt, Accounting Manager Harry Lewis, Economic Development Specialist Mary Norman, Administrative Assistant John Moore, Director, Palmyra Cove Nature Park/Institute for Earth Observations Michele Gorman Daniel Galvao Christopher Firesinger

Commissioner Woods led the flag salute followed by a moment of silence.

APPROVAL OF MINUTES

Vice-Chairwoman Veasy moved to approve the minutes of the August 12, 2025 Commission Meeting. Commissioner Woods seconded the motion. The motion passed unanimously.

DISBURSEMENTS LIST

Vice-Chairwoman Veasy moved to approve disbursements made from August 13, 2025 through September 9, 2025 as included in the list as presented. Commissioner Woods seconded the motion. The motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Andl asked the Commission to consider the following resolutions.

RESOLUTION NO. 2025-39

A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION ADOPTING THE 2026 BUDGET FOR THE FISCAL YEAR PERIOD: OCTOBER 1, 2025 TO SEPTEMBER 30, 2026

WHEREAS, the Annual Budget and Capital Budget Program for the Burlington County Bridge Commission ("Commission") for the fiscal year period beginning October 1, 2025 and ending September 30, 2026 has been presented for adoption before the governing body of the Commission at its meeting of August 12, 2025; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of $43,314,000.00, Total Appropriations, including any Accumulated Deficit, if any, of $45,264,000.00, and Total Unrestricted Net Position utilized of $1,950,000.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of $41,400,000.00 and Total Unrestricted Net Position Utilized $41,400,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Burlington County Bridge Commission at an open public meeting held on September 9, 2025 that the Annual Budget and Capital Budget/Program of the Burlington County Bridge Commission for the fiscal year beginning October 01, 2025 and ending September 30, 2026 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Tracey A. Jobes, Secretary

Date

Recorded Vote

Member	Aye	Nay	Abstain	Absent
Sandra Nunes	X			
Jaclyn M. Veasy	X			
Brian Woods	X			

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2025-40

A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION ACKNOWLEDGING RECEIPT AND REVIEW OF COMMISSION'S AUDIT FOR THE YEAR ENDING SEPTEMBER 30, 2024

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report of the Burlington County Bridge Commission ("Commission") for the fiscal year ending September 30, 2024, has been completed and filed with the Commission pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual report of audit and have personally reviewed the annual audit and, have specifically reviewed the sections of the annual audit report entitled "Schedule of Findings and Recommendations", in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED, the governing body of the Burlington County Bridge Commission, County of Burlington, hereby certifies to the Local Finance Board of the State of New Jersey that each Commission board member has personally reviewed the annual report of audit for the year ended September 30, 2024 and specifically has reviewed the sections of the report of audit entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the secretary of the Bridge Commission is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

IT IS HEREBY CERTIFIED that this
is a true copy of the Resolution adopted
at the Bridge Commission meeting held on
August 13, 2024.

Tracey A. Jobes, Secretary

LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM

PRESCRIBED BY

THE NEW JERSEY LOCAL FINANCE BOARD
AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the BURLINGTON COUNTY BRIDGE COMMISSION being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the BURLINGTON COUNTY BRIDGE COMMISSION.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended September 30. 2024, and specifically the sections of the audit report entitled Reportable Conditions and Other Findings.

(PRINT NAME)	(SIGNATURE)
Chairwoman Sandra Nunes	______________________
Vice-Chairwoman Jaclyn Veasy	______________________
Commissioner Brian Woods	______________________

SWORN to and subscribed before me

this 9th day of September, 2025.

____
Notary Public of New Jersey

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2025-41

A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AWARDING A CONTRACT FOR DEICING PRODUCT WITH CORROSION/SCALING INHIBITORS TO CARGILL, INC. (BCBC-202504)

WHEREAS, the Burlington County Bridge Commission ("Commission") requires a deicing product with corrosion/scaling inhibitors for use in inclement weather; and

WHEREAS, bids for a contract to procure the required product were received and opened by the Purchasing Agent on August 28, 2025; and

WHEREAS, the Commission received one responsive bid, from Cargill, Inc. ("Cargill"), in the amount of One Hundred Thirty-One Dollars and Seventy-Eight Cents ($131.78) per ton, and the Commission has determined that Cargill has proposed to provide a product that meets all of the technical characteristics and criteria for the product that the Commission requires; and

WHEREAS, the maximum amount of this contract shall be One Hundred Thirty-One Thousand Seven Hundred Eighty Dollars ($131,780.00) and sufficient funds are available for payment for this commodity as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for Deicing Product with Corrosion/Scaling Inhibitors (BCBC-202504) to Cargill, Inc., and the Executive Director and the Secretary of the Commission are hereby authorized to execute an appropriate contract with Cargill.

2. The maximum amount of this contract shall not exceed One Hundred Thirty-One Thousand Seven Hundred Eighty Dollars ($131,780.00) for deicing product with corrosion/scaling inhibitors provided in accordance with the awarded contract.

3. The contract shall extend from September 1, 2025 to and until August 31, 2026.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2025-42

A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AMENDING THE CONTRACT FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES WITH PENNONI ASSOCIATES

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm, with expertise in construction management and construction inspection services; and

WHEREAS, pursuant to Resolution No. 2024-52 the Commission determined that Pennoni Associates, Inc. ("Pennoni") was qualified to serve the Commission, and that Pennoni submitted a proposal that provided favorable contract terms and conditions for the Commission, and the Commission thereby awarded a contract to Pennoni Associates for the project; and

WHEREAS, the Commission has determined that date for the completion of work on the contract should be extended, until December 31, 2025, and that the dollar amount of the contract should be increased, by the sum of $100,000.00, in order to pay the costs for Pennoni's services during the extended contract period;

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an appropriate form of amendment to the Agreement with Pennoni for construction management and construction inspection services, as set forth herein.

2. The total dollar amount of the contract shall be increased by the sum of $100,000.00, and the date for the completion of work on the contract shall be extended until December 31, 2025.

3. Sufficient funds are available for payment of those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2025-43

A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION EXTENDING THE CONTRACT WITH IEW FOR THE MAINTENANCE OF BRIDGES, EQUIPMENT AND OTHER FACILITIES PROJECT (BCBC-202408)

WHEREAS, in response to its advertisement for the receipt of bids for the Commission's Maintenance of Bridges, Equipment, and Other Facilities Project (BCBC-202408), the Commission awarded the contract to IEW, with a contract date that was scheduled to expire on October 1, 2025; and

WHEREAS, the Commission has determined that it requires an extension on the contract expiration date, until December, 31, 2025, in order to provide the Commission with additional time to advertise for the award of a new contract for the project; and

WHEREAS, the Commission has determined to increase the dollar amount of the existing contract by the sum of $500,000.00, in order to pay the costs of work that the Commission anticipates will be performed prior to the new contract expiration date;

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission's contract with IEW for the Maintenance of Bridges, Equipment, and Other Facilities Project (BCBC-202408) be and is hereby extended from October 1, 2025, and the total amount of the contract is increased by the sum of $500,000.00.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2025-44

A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION REJECTING ALL BIDS RECEIVED FOR THE AWARD OF A CONTRACT FOR THE MAINTENANCE OF BRIDGES, EQUIPMENT AND OTHER FACILITIES PROJECT (BCBC-202503)

WHEREAS, the Burlington County Bridge Commission ("Commission") advertised for the receipt of bids for the award of a contract for the Commission's Maintenance of Bridges, Equipment and Other Facilities Project, (BCBC-202503), and

WHEREAS, on August 27, 2025, the Commission received two bids for the contract, and the Commission determined that the dollar amount of each bid substantially exceeds the Commission's appropriate for the goods and services for the project; and

WHEREAS, pursuant to N.J.S.A. 40A:11-13.2(a), the Commission is authorized to reject all bids for a contract where the lowest bid substantially exceeds the contracting unit's appropriation for the goods or services that are the subject of the contract;

NOW, THEREFORE, BE TT RESOLVED by the Burlington County Bridge Commission as follows:

1. The bids that the Commission received for the above-referenced contract be and are hereby rejected, pursuant to the requirements of N.J.S.A 40A:11-13.2.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

RESOLUTION 2025-45

A RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AWARDING A CONTRACT FOR THE MAINTENANCE AND REPAIRS OF ELECTRICAL EQUIPMENT AND SYSTEMS PROJECT (BCBC-202502)

WHEREAS, the Burlington County Bridge Commission ("Commission") advertised for the receipt of bids for the award of a contract for the Commission's Maintenance and Repairs of Electrical Equipment and Systems Project, (BCBC-202502), and

WHEREAS, on August 27, 2025, the Commission received bids from four bidders, and the apparent low bidder, RTM Electrical Contractors, Inc., submitted a bid in the amount of $2,221,842.60, but the bid was subject to rejection because the bidder did not submit a valid and effective electrical business permit or license, contrary to the requirements of the Responsible Contractor Certification that the Commission required all bidders to execute, and thereby also rendering the form of Certification that the bidder executed false and deficient. In addition, the dollar amount of the bid contained incorrect calculations with respect to the dollar amounts for bonds and insurance, which would require correction, but would not affect the difference between the dollar amount in the bid that was submitted by RTM Electrical Contractors, Inc. and the next lowest bidder; and

WHEREAS, the second lowest bidder, Carr and Duff, LLC, submitted a bid in the amount of $2,506,170.60, and the Commission determined that the bid was compliant with the Commission's bidding requirements in all respects, and that the bidder is qualified to perform the work that is required for this project;

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The contract in this matter be and is hereby awarded to the Carr and Duff, LLC firm, in the amount of $2,506,170.60, and the contract shall commence October 1, 2025 and end on September 30, 2026.

2. The bid that was submitted by RTM Electrical Contractors, Inc., be and is hereby rejected, for the reasons stated above.

3. Sufficient funds are available for payment for the above services provided under the contract, as evidenced by the Certificate of Availability of Funds attached.

Vice-Chairwoman Veasy moved to approve. Commissioner Woods seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Chairwoman Nunes acknowledged there was no Human Resources report for approval at this meeting.

OLD BUSINESS

Chairwoman Nunes called for any old business to come before the Commission. There was no old business reported to the Commission.

NEW BUSINESS

Chairwoman Nunes called for any new business to come before the Commission. There was no new business reported to the Commission.

PUBLIC COMMENT

Chairwoman Nunes called for any public comment to come before the Commission. The Commission received no public comment and Chairwoman Nunes closed the public comment portion of the meeting accordingly.

Chairwoman Nunes asked for any further business to come before the Commission. Hearing none, Vice-Chairwoman Veasy moved to adjourn the meeting. Commissioner Woods seconded the motion. The motion passed unanimously.

Respectfully submitted,

Tracey A. Jobes

Tracey A. Jobes
Secretary