

**BURLINGTON COUNTY BRIDGE COMMISSION**  
**MEETING MINUTES**  
**APRIL 9, 2024**

*Meeting held via phone conference.*

Chairman Riggins called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 20, 2023 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman Matthew Riggins  
Vice-Chairwoman Sandra Nunes  
Commissioner Latham Tiver

Others Present: Joseph Andl, Executive Director  
Christine J. Nociti, Chief Financial Officer  
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records  
Anthony T. Drollas Jr., Solicitor  
Constance Borman, Human Resources Director  
Frederick Gabriele, Director of Maintenance  
Rob Wells, Director, Economic Development &  
Regional Planning  
Michael Ott, Director of Projects and Engineering  
Michael McCarron,  
Director of Tolls and Tower Operations  
Ronald Cesaretti, Director/IT & ETC  
John Moore, Director, Palmyra Cove Nature Park/Institute  
for Earth Observations  
Sean P. Hasson, Manager, Shared Services  
Jay Springer, Jr., Manager, Burlington-Bristol Bridge  
Stephanie Brandt, Accounting Manager  
Geneva Rijs, Assistant Director, HR  
Harry A. Lewis, Economic Development Specialist  
Peter Taylor, Economic Development Analyst  
Mary Norman, Administrative Assistant

Commissioner Tiver led the flag salute followed by a moment of silence.

### APPROVAL OF MINUTES

Vice-Chairwoman Nunes moved to approve the minutes of the March 12, 2024 Commission Meeting. Commissioner Tiver seconded the motion. The motion passed unanimously.

### DISBURSEMENTS LIST

Vice-Chairwoman Nunes moved to approve disbursements made from March 13, 2024 through April 9, 2024 as included in the list as presented. Commissioner Tiver seconded the motion. The motion passed with the following abstentions:

Commissioner Tiver abstained from Voucher Numbers 23-00941 and 24-00486.

### EXECUTIVE DIRECTOR'S REPORT

Executive Director Andl asked the Commission to consider the following resolutions. Chairman Riggins suggested that they move Resolutions 2024-19 through 2024-23 by block. For those resolutions, Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

The Commission considered the following resolutions:

#### RESOLUTION NO. 2024-19

#### **RESOLUTION TO CREATE A POOL OF QUALIFIED ENGINEERING PROFESSIONALS**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") places the public trust above all else, and remains steadfast in its commitment to adhering to the highest ethical standards in the conduct of its business on behalf of its users, toll payers, and the taxpayers of Burlington County; and

**WHEREAS**, in furtherance of those standards, the Commission utilizes a competitive, quality-based, fair and open process for soliciting qualifications and/or proposals for the award of professional services contracts; and

**WHEREAS**, the Commission adopted Resolution No. 2005-01, which establishes policies and procedures for obtaining said qualifications and/or proposals; and

**WHEREAS**, the Commission has significant recurring needs for one or more engineers, duly licensed in the State of New Jersey, to provide specialized engineering services to the Commission in the pursuit of its business; and

**WHEREAS**, the Commission publicly advertised Request for Qualifications (“RFQ”) to create a pool of qualified engineering professionals for the required professional services for the time period from December 1, 2023 to and until November 30, 2026, with the selected professionals serving pursuant to an open-ended contract, and at a price for the required services that is deemed acceptable and advantageous by the Commission.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. Commission staff are authorized to create a pool of qualified engineers to provide required engineering services to the Commission for the time period from December 1, 2023 to and until November 30, 2026, pursuant to an open-ended contract, and at a price for the required services that is deemed acceptable and advantageous by the Commission.

2. The following is a list of the qualified engineering firms who are hereby entered into the pool:

Childs Engineering Corporation  
CME Associates  
JPCL Engineering LLC.  
M&M Construction Company, Inc.  
MFS Consulting Engineers & Surveyor, DPC  
Modjeski and Masters, Inc.

3. The engineering firms who have been selected for entry into the pool of qualified engineers shall be issued a Request for Proposals (“RFP”), as appropriate, based on the needs of the Commission.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2024-20**

**RESOLUTION REJECTING THE BID RECEIVED FOR THE AWARD OF ELECTRICAL PARTS AND SUPPLIES CONTRACT (BCBC-202404)**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) solicited bids to procure services for Electrical Parts and Supplies Contract (BCBC-202404); and

**WHEREAS**, the Commission received one bid was received for the goods and

services of the Contract, on March 15, 2024 at 11:00 A.M., at which time the bid was opened and reviewed by Commission staff; and

**WHEREAS**, the Commission has determined that the bid substantially exceeds the Commission's cost estimate for the goods and services of the Contract; and

**WHEREAS**, pursuant to the requirements of N.J.S.A. 40A:11-13.2, it is therefore the desire and determination of the Commission to reject the bid that was received for the Contract, based upon the recommendations of the Commission staff, and for the reasons set forth above.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission that the Commission hereby rejects the bid that was received for the Electrical Parts and Supplies Contract (BCBC-202404).

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

#### **RESOLUTION NO. 2024-21**

#### **RESOLUTION APPROVING THE PURCHASE OF UP TO 100 TREES TO PROMOTE SUSTAINABILITY IN BURLINGTON COUNTY COMMUNITIES**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") has identified Sustainability as a desirable goal which can benefit Burlington County residents and Commission toll payers; and

**WHEREAS**, the Commission is committed to using its economic development and improvement authority powers for efforts that are consistent with the goals of the Commission; and

**WHEREAS**, the Commission has identified planting trees as one way to promote Sustainability, and also to generate environmental, economic, and communal benefits for Burlington County residents; and

**WHEREAS**, the Commission has determined that Thirty-Five Thousand Dollars (\$35,000.00) will provide funding to purchase up to One Hundred (100) trees in Burlington County communities (the "Sustainability Trees").

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Commission authorizes the Executive Director to establish and oversee a Sustainability Trees project, which shall include the purchase and subsequent distribution of up to One Hundred (100) trees, at a total cost not to exceed Thirty-Five Thousand Dollars (\$35,000.00), to Burlington County communities.

2. The Executive Director shall administer the Sustainability Trees project according to Commission purchasing policies and in compliance with all applicable laws.

3. Sufficient funds are available for the purchase of the Sustainability Trees, as evidenced by the Certificate of Availability of Funds attached.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

### **RESOLUTION NO. 2024-22**

#### **RESOLUTION AUTHORIZING ENTRY INTO VARIOUS ACCESS EASEMENT AND LICENSE AGREEMENTS WITH CERTAIN DEVELOPERS AND REDEVELOPERS INVOLVING COMMISSION LAND LOCATED IN AND AROUND THE PALMYRA COVE NATURE PARK IN FURTHERANCE OF AN APPROVED REDEVELOPMENT PROJECT IN THE BOROUGH OF PALMYRA**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”), in conjunction with the State of New Jersey, operates certain riparian lands that are located within the Borough of Palmyra as the Palmyra Cove, a nature park that is dedicated to use by and for all residents of the State of New Jersey; and

**WHEREAS**, in 2022, the Land Use Board of the Borough of Palmyra approved the redevelopment of certain lands that are located within the Borough’s Route 73 South Redevelopment Area, generally including two warehouses and a residential development, and as a condition of that approval, the Borough required the conservation of certain lands and the granting of certain easements, which are required to be established and recorded against title to the land that is being redeveloped, along with other site modifications; and

**WHEREAS**, in fulfillment of those conditions of the municipal development approval, and/or, as appropriate, as conditions of approval(s) that were issued by the New Jersey Department of Environmental Protection for the redevelopment project, the Palmyra Urban Redevelopment Entity, LLC (“PURE”), the master redeveloper of the redevelopment area, along with the Sansone Urban Renewal Entity I, LLC and the Sansone Urban Renewal Entity II, LLC (SURE I and SURE II, respectively), the sub-

redevelopers of PURE and, as appropriate, the owners and/or the forthcoming owners of land in the redevelopment area, along with other associated developers ECH Holdings, LLC, ("ECH), Nevin Holdings I, LLC, ("NEVIN"), ACSMR Holdings II, LLC, ("ACSMR"), SDG Holdings II, LLC, ("SDG II"), have agreed: 1) to install a pedestrian walking trail within the Palmyra Cove Nature Park, to provide a pedestrian connection between certain walking trails within the redevelopment project to certain existing walking trails and pathways within the Palmyra Cove Nature Park; and 2) to remove and replace an existing osprey nesting platform and to replace it with three osprey nest platform sites within the Palmyra Cove park, and 3) to install four pavilions within the Palmyra Cove Nature Park; and 4) to install certain pedestrian walkways within lands located within the redevelopment area, and to grant a related easement to the Commission to provide public access to those installed pedestrian walkways, as continuations of similar walkways within the Palmyra Cove Nature Park, and

**WHEREAS**, Commission staff and professionals have reviewed written agreements and plans that were prepared by the above-referenced redevelopers and developers and have discussed the concepts and the contents of those written agreements and plans with the representatives and professionals for the redevelopers and developers, and the Commission's staff and professionals have recommended that the Commission enter into the proposed agreements, subject to the final approval of the Commission's staff and professionals; and

**WHEREAS**, the Commission accepts the recommendations of its staff and professionals and wishes to execute the proposed agreements.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. Entry into the agreements, as described above and as referenced below, is hereby **APPROVED**, and the Commission's Executive Director be and is hereby authorized to execute those agreements, and to execute all related documents and to do all things necessary in order to effectuate the Commission's approval of those agreements, as follows:

a. Granting a Temporary Access License to PURE, SURE I, and SURE II, and their successors and assigns, for purposes of installing the pedestrian pathway and trail connecting existing trails with the PCNP; and

b. Granting an Access License to SURE I, and their successors and assigns, to the PCNP for purposes of maintaining the three above-referenced osprey nest platforms; and

c. Granting a Temporary Access License to SURE I, and their successors and assigns, for purposes of the installation of the four above-referenced pavilions; and

d. Accepting an easement from PURE, SURE I and II, and ECH, NEVIN, ACSMR, and SDG II, in favor of the Commission, over certain pedestrian walkways that are or will be installed within the FILLIT/WH Property and the Fillit Western Land, in the above-referenced redevelopment area.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2024-23**

**RESOLUTION AWARDING A CONTRACT TO PENNONI  
FOR CONSTRUCTION MANAGEMENT AND  
CONSTRUCTION INSPECTION SERVICES FOR THE  
RIVER ROAD (CR 543) OVER PENNSAUKEN CREEK  
BRIDGE BEARINGS REPLACEMENT PROJECT (BCBC-  
202402)**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of an engineering firm who is capable of performing construction management and construction inspection services for the bearing replacement for the Pennsauken Creek Bridge for the Commission, for the project titled “River Road (CR 543) Over Pennsauken Creek Bridge Bearing Replacement (BCBC-202402)”; and

**WHEREAS**, the Commission is satisfied that Pennoni (“Pennoni”), has the required knowledge, expertise, and qualifications to perform the required services; and

**WHEREAS**, the maximum amount of this contract with Pennoni shall be Four Hundred Sixty-Seven Thousand One Hundred Seventy Dollars (\$467,170.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. Commission hereby awards a contract for the construction management and construction inspection services for the bearing replacement services in this project, as set forth above, to Pennoni, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Pennoni.

2. The maximum amount of this contract shall not exceed Four Hundred Sixty-Seven Thousand One Hundred Seventy Dollars (\$467,170.00) and the contract shall extend for the period of May 1, 2024 to and until March 31, 2025.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2024-24**

**RESOLUTION AWARDING A CONTRACT TO SOUTH STATE, INC. FOR RIVER ROAD (CR 543) OVER PENNSAUKEN CREEK BRIDGE BEARINGS REPLACEMENT PROJECT (BCBC-202402)**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a contractor who is capable of performing bearing replacement for the Pennsauken Creek Bridge for the Commission, for the project titled “River Road (CR 543) Over Pennsauken Creek Bridge Bearing Replacement (BCBC-202402)”; and

**WHEREAS**, the Commission solicited and accepted six bids from such contracting firms, and opened said bids on March 19, 2024; and

**WHEREAS**, the Commission is satisfied that South State, Inc. (“South State”), has submitted a satisfactory and responsive bid, and has the required knowledge, expertise, and qualifications to perform the required services; and

**WHEREAS**, the maximum amount of this contract with South State shall be One Million Three Hundred Twenty-Two Thousand Two Hundred and Two Dollars (\$1,322,202.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. Commission hereby awards a contract for this Project, as set forth above, to South State, Inc., and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with South State, Inc.

2. The maximum amount of this contract shall not exceed One Million Three Hundred Twenty-Two Thousand Two Hundred and Two Dollars (\$1,322,202.00) and the contract shall extend for the period of April 19, 2024 to and until February 17, 2025.



