

**BURLINGTON COUNTY BRIDGE COMMISSION**  
**MEETING MINUTES**  
**MARCH 14, 2023**

*Meeting held via phone conference due to the COVID-19 crisis.*

Vice-Chairwoman Nunes called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 14, 2022 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Vice-Chairwoman Sandra Nunes  
Commissioner Latham Tiver

Others Present: Joseph Andl, Executive Director  
Christine J. Nociti, Chief Financial Officer  
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records  
Anthony T. Drollas Jr., Solicitor  
Constance Borman, Human Resources Director  
Patrick Reilly, Director of Public Safety and Security  
Frederick Gabriele, Director of Maintenance  
John Moore, Director, Palmyra Cove Nature Park/Institute  
for Earth Observations  
Rob Wells, Director, Economic Development &  
Regional Planning  
Sascha Harding, Director of Engineering  
Michael McCarron,  
Director of Tolls and Tower Operations  
Ronald Cesaretti, Director/IT & ETC  
Manvir S. Pandher, Information Technician  
Jay Springer, Jr., Manager, Burlington-Bristol Bridge  
Stephanie Brandt, Accounting Manager  
Geneva Rijs, Assistant Director, HR  
Kathleen Hanuscin, Senior Administrative Assistant

Commissioner Tiver led the flag salute followed by a moment of silence.

### **APPROVAL OF MINUTES**

Commissioner Tiver moved to approve the minutes of the January 10, 2023 Commission Meeting. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

### **DISBURSEMENTS LIST**

Commissioner Tiver moved to approve disbursements made from January 11, 2023 through March 14, 2023 as included in the list as presented. Vice-Chairwoman Nunes seconded the motion. The motion passed with the following abstentions:

Vice-Chairwoman Nunes abstained from Voucher Numbers 23-00279. Given the absence of Chairman Riggins, Solicitor Drollas noted that the Commission would therefore be required to invoke the Doctrine of Necessity to approve those voucher numbers on the Disbursements List, and those voucher numbers were therefore approved by the affirmative vote of Commissioner Tiver.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Andl asked the Commission to consider the following resolutions. Vice-Chairwoman Nunes suggested that they move Resolutions 2023-16 through 2023-20 by block. For those resolutions, Commissioner Tiver moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

The Commission considered the following resolutions:

### **RESOLUTION NO. 2023-16**

**SUPPLEMENTAL RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AUTHORIZING THE ISSUANCE OF LEASE REVENUE BONDS OR NOTES, SERIES 2023A AND SUPPLEMENTING THE COMMISSION'S RESOLUTION ENTITLED "RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AUTHORIZING THE ISSUANCE OF LEASE REVENUE BONDS OR NOTES (2018 COUNTY LEASING PROGRAM), SERIES 2019, DULY ADOPTED ON NOVEMBER 4, 2019 AS AMENDED ON MARCH 9, 2020, MARCH 9, 2021 AND MARCH 8, 2022**

### **BACKGROUND**

**WHEREAS**, the Burlington County Bridge Commission (the "Commission") was created by a resolution adopted by the Board of Chosen Freeholders of the County of

Burlington, New Jersey (the "County") pursuant to Self Liquidating Bridges Act of the State of New Jersey, constituting Article 2 of Chapter 17 of the Pamphlet Laws of 1934, as amended and supplemented (the "Act"); and

**WHEREAS**, the Commission has the authority to issue notes pursuant to Resolution 2019-63, of the Commission duly adopted on November 4, 2019 and entitled "Resolution Authorizing The Issuance Of Lease Revenue Bonds or Notes (2018 County Leasing Program), Series 2019" (the "*2018 Bond Resolution*", as the same may be further amended and supplemented (collectively, the "Bond Resolution"); and

**WHEREAS**, the 2018 Bond Resolution authorized the Commission to issue not-to-exceed \$76,000,000.00 in Lease Revenue Bonds or Notes for the purpose of temporarily financing a portion of the costs the County's 2018 Capital Budget consisting of the construction of various infrastructure improvements (collectively, the "Improvements") and acquisition and installation of various items of capital equipment (collectively, the "Equipment" and together with the Improvements, the "2018 Capital Program"); and

**WHEREAS**, on November 21, 2019, the Commission issued its \$20,500,000 Lease Revenue Notes, Series 2019D, (the "Series 2019D Notes") for the purpose of (i) financing \$20,500,000 in costs of construction of the Improvements and acquisition and installation of items of Equipment (the "2019D Capital Program") and (ii) paying the costs and expenses associated with the issuance of the Series 2019D Notes (the "2019D Project"), and to secure the Series 2019D Notes, the Commission and the County will execute (x) an Improvement Lease and Agreement, dated November 21, 2019 (the "2018 Improvement Lease") and (y) an Equipment Lease and Agreement, dated November 21, 2019 (the "2018 Equipment Lease") (the "2018 Improvement Lease" and together with the 2018 Equipment Lease the "2018 Leases"); and

**WHEREAS**, the Series 2019D Notes matured on April 17, 2020; and

**WHEREAS**, on April 16, 2020, the Commission issued its \$20,500,000 Lease Revenue Notes, Series 2020A (the "Series 2020A Notes") to (i) temporarily refinance the Commission's \$20,500,000 Series 2019D Notes and (ii) pay the costs and expenses associated with the issuance of the Series 2021A Notes (the "2020A Project"), and

**WHEREAS**, the Commission authorized a First Amendment to the 2018 Leases to provide for the payments of Rentals by the County in connection with the issuance of the Series 2020A Notes; and

**WHEREAS**, the Series 2020A Notes will mature on April 15, 2021; and

**WHEREAS**, on April 14, 2021, at the request of the county, the Commission issued its \$47,000,000 Lease Revenue Bonds or Notes, Series 2021A (the "Series 2021 Obligations") to (i) temporarily refinance the Commission's \$20,500,000 Series 2020A

Notes (ii) to finance \$26,500,000 in additional costs of construction of the Improvements and acquisition and installation of additional items of Equipment from the 2018 Capital Program and (iii) paying the costs and expenses associated with the issuance of the Series 2021A Notes (the "2021A Project"), and

**WHEREAS**, the Commission authorized a Second Amendment to the 2018 Leases to provide for the payments of Rentals by the County in connection with the issuance of the Series 2021A Notes; and

**WHEREAS**, payment of the principal of and interest on the Series 2021A Notes will be payable from Rental Payments to be made by the County under the terms of the 2018 Leases, as further amended by the Second Amendments to the 2018 Leases;

**WHEREAS**, the Series 2021 Notes will mature on April 14, 2022; and

**WHEREAS**, on April 13, 2022, the Commission issued its \$17,000,000 Lease Revenue Notes, Series 2022A (the "Series 2022A Notes") to (i) temporarily refinance a portion of the Commission's \$47,000,000 Series 2021A Notes (with the balance being retired through the issuance of \$30,000,000 Lease Revenue Bonds, Series 2021 (the "2022 Bonds") and (ii) pay the costs and expenses associated with the issuance of the Series 2022A Notes (the "2022A Project"), and

**WHEREAS**, the Commission authorized a Third Amendment to each of the 2018 Leases to provide for the payments of Rentals by the County in connection with the issuance of the Series 2022A Notes and a Fourth Amendment to each of the 2018 Leases to provide for the payments of Rentals by the County in connection with the issuance of the Series 2022 Bonds; and

**WHEREAS**, the Series 2022A Notes will mature on April 13, 2022; and

**WHEREAS**, at the request of the County, the Commission desires to authorize the issuance of its not to exceed \$17,000,000 Lease Revenue Notes, Series 2023A (the "Series 2023A Notes") to (i) temporarily refinance the Commission's \$17,000,000 Series 2022A Notes and (ii) paying the costs and expenses associated with the issuance of the Series 2023A Notes (the "2023A Project"), and

**WHEREAS**, the Commission desires to authorize a Fifth Amendment to each of the 2018 Leases to provide for the payments of Rentals by the County in connection with the issuance of the Series 2023A Notes; and

**WHEREAS**, payment of the principal of and interest on the Series 2022A Notes will be payable from Rental Payments to be made by the County under the terms of the 2018 Leases, as further amended by the Third Amendments to the 2018 Leases;

**NOW, THEREFORE, BE IT RESOLVED BY THE BURLINGTON COUNTY BRIDGE COMMISSION AS FOLLOWS:**

## **ARTICLE I**

### **DEFINITIONS AND INTERPRETATION**

**Section 101. Short Title.** This supplemental resolution may hereinafter be cited by the Commission, and is hereinafter sometimes referred to, as "2023A Supplemental Note Resolution".

**Section 102. Authorization for 2023A Supplemental Note Resolution.** This 2023A Supplemental Note Resolution further supplements the Resolution and is authorized by, and is adopted pursuant to, the provisions of the Act and Sections 1101 of the Resolution.

**Section 103. Certain Definitions.** Capitalized terms used but not specifically defined herein and in the recitals hereto shall, unless the context clearly requires otherwise, have the meanings that are ascribed to such terms in the Resolution.

## **ARTICLE II**

### **AUTHORIZATION OF SERIES 2023A Notes**

**Section 201. Authorization of Series 2023A Notes.** Pursuant to and in accordance with the provisions of Section 201 of the Resolution, the Commission hereby authorizes the issuance of a series of Lease Revenue Notes, in an aggregate principal amount not-to-exceed \$47,000,000, in order to pay: (i) the costs of refinancing a \$20,500,000 portion of the Series 2023A Notes; (ii) to finance \$26,500,000 to fund a portion of the 2018 Capital Program; and (iii) paying the costs of issuance relating to the Series 2023A Notes. The Series 2023A Notes shall be designated "Lease Revenue Notes (2018 Governmental Leasing Program), Series 2023."

**Section 202. Terms of Series 2023A Notes.** (a) The Series 2023A Notes shall be dated their date of issuance, shall mature and shall bear interest at such rate of interest per annum as shall be determined by the Series Certificate delivered prior to the authentication and delivery upon original issuance of the Series 2023A Notes. The Series Certificate may contain such other terms and provisions with respect to the Series 2023A Notes that are not established by the terms of the Resolution or by the terms hereof and that are not inconsistent with the provisions thereof and hereof.

(b) The Series 2023A Notes shall be issued in fully registered form in the par amount of the Series 2023A Notes. Unless the Commission shall otherwise direct the Registrar, the Series 2023A Notes shall be lettered and numbered R-1 and/or such other letter or letters as determined by the Trustee prefixed to the number. Subject to the

provisions of this 2023A Supplemental Note Resolution, the form of the Series 2023A Notes and the Trustee's certificate of authentication shall be substantially in the form set

forth in Sections 1401 and 1402 of the Resolution.

(c) The Series 2023A Notes shall be dated and shall bear interest from the dated date thereof as shall be established in the Series Certificate, except as otherwise provided in Section 301 of the Resolution. The Series 2023A Notes shall mature on the date(s) and in the Principal Amount and shall bear interest payable on the Payment Date(s) at the rate(s) per annum set forth in the Series Certificate relating thereto.

**Section 203. Application of Proceeds of Series 2023A Notes.** The proceeds from the sale of the Series 2023A Notes shall be applied by the Trustee, upon receipt, in the manner set forth in Section 201 hereof and as may be further set forth in the Series Certificate.

**Section 204. Sale of Series 2023A Notes.** (a) Pursuant to and in accordance with the terms of the Resolution, the Commission hereby determines that the Authorized Commission Representatives are authorized to sell and to award the Series 2023A Notes on behalf of the Commission to the purchaser thereof, including the power to determine, among other things, (a) the amount of the Series 2023A Notes to be issued, in an amount not-to-exceed the amount of the Series 2023A Notes that are authorized to be issued pursuant to the terms of Section 201 hereof, (b) the time and manner of sale of the Series 2023A Notes, (c) the maturity date of the Series 2023A Notes (subject to the limitations contained below and in Section 202 hereof) and the provisions pertaining to redemption, if any, of the Series 2023A Notes, (d) the rate of interest for the Series 2023A Notes, and (e) such other terms and conditions as may be necessary or related to the sale of the Series 2023A Notes, and the Authorized Commission Representatives are hereby authorized to determine the details of and execute a contract of purchase or other similar document, if any, in connection with the sale of the Series 2023A Notes (the "Purchase Contract"). The Authorized Commission Representatives are hereby authorized to award the Series 2023A Notes to the purchaser or purchasers thereof. Such award shall be evidenced by the execution of a Purchase Contract and a Series Certificate.

(b) The Purchase Contract, if any, and the Series Certificate shall determine the terms and conditions relating to the sale of the Series 2023A Notes, including the maturity date for the Series 2023A Notes, the rate of interest to be borne by the Series 2023A Notes and the Underwriter's discount, if any, that is payable to the Underwriter in connection with the sale of the Series 2023A Notes; provided, however, that without the further authorization of the Commission, the final maturity date for the Series 2023A Notes shall be not later than one year from the Date of Issue, the rate of interest (or the net interest rate in the event that the Series 2023A Notes are issued as fixed interest rate obligations) or the initial rate of interest (in the event the Series 2023A Notes bear interest at a variable rate of interest), as the case may be, to be borne by the Series 2023A Notes shall not exceed five percent (5.00%) per annum, and the Underwriter's discount for the Series 2023A Notes shall not exceed \$5.00 per \$1,000 principal amount of the Series 2023A Notes. The Purchase Contract and the Series Certificate shall contain such other terms and conditions as shall be deemed necessary in connection with the sale of the Series 2023A Notes.

(c) Any Authorized Commission Representative is also authorized to accept terms and conditions relating to the Series 2023A Notes required as a condition to the issuance thereof and to make such necessary changes in this 2023A Supplemental Note Resolution to reflect such terms and conditions as such Authorized Commission Representative deems necessary and appropriate with the advice of Bond Counsel and to set forth such provisions in the Series Certificate.

(d) The sale and award of the Series 2023A Notes by the Authorized Commission Representatives shall be evidenced by the execution of the Purchase Contract and the Series Certificate as of the date of the sale and award of the Series 2023A Notes, and the Series Certificate shall be presented to the members of the Commission at the next regular meeting of the Commission following such sale and award as evidence of the terms and details of the sale of the Series 2023A Notes.

(e) The Commission's Bond Counsel and Financial Advisor and the Underwriter are hereby authorized to prepare and distribute a Preliminary Official Statement on behalf of the Commission in connection with the sale of the Series 2023A Notes. The form and content of such Preliminary Official Statement shall, prior to the distribution thereof, be approved by the Commission, or by any Authorized Commission Representative, as the case may be, acting on behalf of the Commission. Subsequent to obtaining such approval, the Preliminary Official Statement may be revised, if necessary, and may contain additional terms and information relating to the sale of the Series 2023A Notes, the Series 2018A Notes and the Series 2018 Bonds; provided, however, that the form and content of such revised Preliminary Official Statement shall have been previously approved by the Commission, or by any Authorized Commission Representative, as the case may be, acting on behalf of the Commission, prior to the distribution thereof.

(f) The Chairman or the Vice Chairman of the Commission is each hereby

authorized to execute the final Official Statement and such officers, including the Chairman or the Vice Chairman, the Executive Director, the Secretary, the Treasurer and any other Authorized Commission Representative, shall execute any closing documents which are required to be executed in connection with the delivery of the Series 2023A Notes. Any actions which are not determined by this 2023A Supplemental Note Resolution or any other resolution of the Commission duly adopted prior to the authentication and delivery of the Series 2023A Notes shall be determined by an Authorized Commission Representative.

(g) The Chairman, Vice Chairman, Secretary and any other Authorized Commission Representative, be, and each of them hereby is, authorized and directed to execute and deliver any and all documents and instruments and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this 2018B Note Supplemental Resolution, the 2018 Leases (as further amended by the First Amendments to the 2018 Leases), the Preliminary Official Statement, the Official Statement and the Purchase Contract and for the authorization, sale and issuance of the Series 2023A Notes. The execution by such Officers of any such documents with such changes, insertions or omissions as shall be approved by the Commission's Chairman or Vice Chairman in consultation with the Commission's Bond Counsel shall be conclusive evidence of the approval of such changes, insertions or omissions and no further ratification or other actions by the Commission members shall be required with respect thereto.

**Section 205. Amendments to Leases.** (a) The Fifth Amendment to Improvement Lease, substantially in the form set forth on the draft on file with the Commission's Executive Director and General Counsel, together with such changes as may be required for such amendment to be effective in the opinion of General Counsel, is hereby approved. An Authorized Commission Representative is hereby authorized to execute the same on behalf of the Commission and the Secretary is hereby directed to seal and attest this document. Upon due execution by the Commission and the County, Exhibit A and Exhibit B of the Improvement Lease Agreement are hereby deleted in their entirety and replaced by Exhibit A and Exhibit B attached to the Second Amendment to Improvement Lease, and all references in the Improvement Lease Agreement to Exhibit A or Exhibit B shall be references to Exhibit A or Exhibit B, respectively, attached to the Second Amendment to Improvement Lease.

(b) The Fifth Amendment to Equipment Lease, substantially in the form set forth on the draft on file with the Commission's Executive Director and General Counsel, together with such changes as may be required for such amendment to be effective in the opinion of General Counsel, is hereby approved. An Authorized Commission Representative is hereby authorized to execute the same on behalf of the Commission and the Secretary is hereby directed to seal and attest this document. Upon due execution by the Commission and the County, Exhibit A of the Equipment Lease Agreement is hereby deleted in its entirety and replaced by Exhibit A attached to the Second Amendment to Equipment Lease, and all references in the Equipment Lease



Agreement to Exhibit A shall be references to Exhibit A attached to the Second Amendment to Equipment Lease.

### ARTICLE III

#### MISCELLANEOUS

**Section 301. Supplemental Resolutions; Amendment of 2023A Supplemental Note Resolution.** At any time or from time to time, a Supplemental Resolution of the Commission may be adopted for the purpose of further supplementing or amending the Resolution or amending or supplementing this 2023A Supplemental Note Resolution, in each case upon the terms and conditions set forth in Article XI of the Resolution. Notwithstanding the foregoing, the authorization of the issuance and sale of any of the Series 2023A Notes may be modified or rescinded at any time prior to the issuance or sale thereof by resolution duly adopted by the Commission.

**Section 302. Severability of Invalid Provisions.** If any one or more of the provisions, covenants or agreements in this 2023A Supplemental Note Resolution on the part of the Commission or any fiduciary to be performed should be contrary to law, then such provision or provisions, covenant or covenants, or agreement or agreements shall be deemed separable from the remaining provisions, covenants and agreements and shall in no way affect the validity of the other provisions of this 2023A Supplemental Note Resolution or of the Series 2023A Notes.

**Section 303. Successors and Assigns.** Whenever in this 2023A Supplemental Note Resolution the Commission is named or referred to, it shall, and shall be deemed to, include its successors and assigns, whether so expressed or not. All of the covenants, stipulations, obligations and agreements by or on behalf of, and other provisions for the benefit of, the Commission contained in this 2023A Supplemental Note Resolution shall bind and inure to the benefit of such successors and assigns and of any officer, board, commission, authority, agent or instrumentality to whom or to which there shall be transferred by or in accordance with law any right, power or duty of the Commission or of its successors or assigns, the possession of which is necessary or appropriate in order to comply with any such covenants, stipulations, obligations, agreements or other provisions of this 2023A Supplemental Note Resolution.

**Section 304. No Recourse on Series 2023A Notes.** No recourse shall be had for the payment of the principal or redemption price of or interest on the Series 2023A Notes or for any claim based thereon or on the Resolution or this 2023A Supplemental Note Resolution against any member, commissioner or other officer of the Commission or any person executing the Series 2023A Notes. The Series 2023A Notes are not and shall not be in any way a debt or liability of the State or of any political subdivision thereof (other than the Commission, to the limited extent set forth in the Resolution and this 2023A Supplemental Note Resolution, and the County, to the extent set forth in the 2018

Leases (as further amended by the Second Amendments to the Leases)), and do not and shall not create or constitute any indebtedness, liability or obligation of the State or of any political subdivision thereof (other than the Commission, to the limited extent set forth in the Resolution and this 2023A Supplemental Note Resolution, and the County, to the extent set forth in the 2018 Leases (as further amended by the Second Amendment to the Lease Agreements)), either legal, moral or otherwise. The Commission has no taxing power.

**Section 305. Incorporation of Resolution by Reference.** All other provisions of the Resolution, as heretofore amended and supplemented, are incorporated by this reference, as if the same were set forth in full herein, and such provisions shall remain in full force and effect.

**Section 306. 2023A Supplemental Note Resolution to Constitute a Contract: Governing Law.** This 2023A Supplemental Note Resolution shall be deemed to be a contract made under the laws of the State, and for all purposes shall be construed in accordance with the laws of the State.

**Section 307. Effective Date.** In accordance with the terms of Section 1101 of the Resolution, this 2023A Supplemental Note Resolution shall be fully effective in accordance with its terms upon the filing with the Trustee of a copy of this 2023A Supplemental Note Resolution, certified by an Authorized Commission Representative.

<b>NAME</b>	<b>AYE</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
	Sandra Nunes Latham Tiver			Matthew Riggins

The foregoing is a true copy of a resolution adopted by the governing body of the BURLINGTON COUNTY BRIDGE COMMISSION at a meeting thereof duly called and held on March 14, 2023.

\_\_\_\_\_  
Kathleen M. Wiseman, Secretary

Commissioner Tiver moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-17**

**RESOLUTION EXERCISING THE COMMISSION'S OPTION  
TO EXTEND ITS CONTRACT FOR ELECTRICAL PARTS  
AND SUPPLIES TO FRANKLIN-GRIFFITH THROUGH  
FEBRUARY 28, 2024**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") requires an electrical supply house to provide various electrical parts and supplies to be used for maintenance on the Commission's bridges and facilities; and

**WHEREAS**, bids were solicited by the Purchasing Agent for a contract entitled "Electrical Parts & Supplies (BCBC-202201)", for the time period March 1, 2022 to February 28, 2023, with an option of a one (1) year extension expiring on February 28, 2024 pursuant to N.J.S.A. 40A:11-16(6); and

**WHEREAS**, the Commission staff has received and reviewed one bid, and has recommended that the Commission award the contract to the Franklin-Griffith firm; and

**WHEREAS**, the maximum amount of this contract shall be One Hundred Thousand Dollars (\$100,000.00), and sufficient funds are available for payment for this commodity as evidenced by the Certificate of Availability of Funds, attached hereto:

**NOW, THEREFORE, BE IT RESOLVED** by the Commission as follows:

1. The Burlington County Bridge Commission hereby exercises its right to extend the contract with Franklin-Griffith for one additional year, so that the contract now extends for the time period from March 1, 2023 to February 28, 2024.
2. The maximum amount of this extended contract shall not exceed One Hundred Thousand Dollars (\$100,000.00).
3. Notice of adoption of this resolution shall be published in the Burlington County Times, as required by law.

Commissioner Tiver moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-18**

**RESOLUTION AWARDING A CONTRACT TO REMINGTON  
AND VERNICK ENGINEERS TO PROVIDE ENGINEERING  
CONSULTING SERVICES FOR EV CHARGING STATIONS  
AT THE TACONY-PALMYRA BRIDGE AND PALMYRA COVE  
NATURE PARK FACILITIES (TASK 28)**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with the expertise to perform engineering consulting services for Electric Vehicle (“EV”) charging stations at the Tacony-Palmyra Bridge and Palmyra Cove Nature Park facilities; and

**WHEREAS**, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”) for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick Engineers firm (“R&V”) was qualified to serve the Commission, and

**WHEREAS**, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which they have identified as Task 28, that provided favorable contract terms and conditions for the Commission; and

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering, consulting services for EV charging stations at the Tacony-Palmyra Bridge and Palmyra Cove Nature Park facilities.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Fifty-Seven Thousand Five Hundred Twenty Dollars (\$57,520.00), and the contract shall extend for the time period February 16, 2023 to and until completion of work on the project.

Commissioner Tiver moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-19**

**RESOLUTION AWARDING A CONTRACT TO REMINGTON AND VERNICK ENGINEERS TO PROVIDE ENGINEERING CONSULTING SERVICES FOR THE PREPARATION OF AN ARC FLASH STUDY AND FOR EQUIPMENT LABELING FOR THE COMMISSION BUILDINGS AND BRIDGES (TASK 33)**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with the expertise to prepare an arc flash study and to perform equipment labeling for the Commission buildings and bridges; and

**WHEREAS**, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”) for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick Engineers firm (“R&V”) was qualified to serve the Commission, and

**WHEREAS**, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which they have identified as Task 33, that provided favorable contract terms and conditions for the Commission; and

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering, consulting services to prepare an arc flash study and to perform equipment labeling for the Commission buildings and bridges.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Ninety-Eight Thousand One Hundred Dollars (\$98,100.00), and the contract shall extend for the time period from February 16, 2023 to and until completion of work on the project.

Commissioner Tiver moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-20**

**RESOLUTION AWARDING A CONTRACT FOR ELECTRICAL CONSULTING ENGINEER SERVICES TO REMINGTON AND VERNICK ENGINEERS**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise in electrical engineering consulting matters; and

**WHEREAS**, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s RFP for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Remington and Vernick Engineers (“R&V”) was qualified to serve the Commission; and,

**WHEREAS**, the Commission also determined that R&V submitted a proposal that provided favorable contract terms and conditions for the Commission.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for the performance of electrical engineering consulting services for the Commission.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed One Hundred Fifty Thousand Dollars (\$150,000.00), and the contract shall extend for the period of one year, from December 1, 2022 to and until November 30, 2023.
4. Sufficient funds are available for payment of those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Commissioner Tiver moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-21**

**RESOLUTION APPROVING CHANGE ORDER NO. 2 TO IEW  
CONSTRUCTION GROUP, INC. FOR MAINTENANCE OF  
ELECTRICAL EQUIPMENT AND SYSTEMS**

**WHEREAS**, pursuant to Resolution 2021-55, as amended by Resolution 2022-73, and amended by Resolution 2022-103, the Commission entered into a contract with IEW Construction Group, Inc. (“IEW”), to provide for the maintenance and repairs of electrical equipment and systems of the Commission’s bridges, equipment and other facilities; and

**WHEREAS**, in order to complete required work on Task No. 6 of its contract with

the Commission, for Excavation and Asphalt work, by way of proposed Change Order No. 2, IEW has proposed additional labor pay categories, for Labor Foreman, Laborer, and Operator, (hereinafter, the "Labor Pay Rates"), effective October 1, 2022, with an increase in the contract amount of Fifty-Nine Thousand Four Hundred Forty-Eight Dollars and Forty-Eight Cents (\$59,448.48); and

**WHEREAS**, the Commission has determined the Labor Pay Rates proposed for Change Order No. 2 are reasonable and appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution 2021-55, as amended by Resolution 2022-73 and Resolution 2022-103, and the contract executed pursuant thereto, are incorporated herein by reference, and for the reasons herein above expressed, Change Order No. 2 for Labor Pay Rates is authorized, and an additional sum of Fifty-Nine Thousand Four Hundred Forty-Eight Dollars and Forty-Eight Cents (\$59,448.48) for Task No. 6 Excavation and Asphalt Work be and hereby is appropriated.

2. Sufficient funds are available for payment for the above services provided under the contract, as evidenced by the Certificate of Availability of Funds, attached.

Commissioner Tiver abstained from consideration of this Resolution. Given the absence of Chairman Riggins, Solicitor Drollas noted that the Commission would therefore be required to invoke the Doctrine of Necessity to approve the Resolution, and the Resolution was therefore approved by the affirmative vote of Commissioner Vice-Chairwoman Nunes.

Vice-Chairwoman Nunes moved to approve. The motion passed unanimously.

**VOTE:**                   Yeas           Nunes  
                              Abstain.....Tiver

**RESOLUTION NO. 2023-22**

**RESOLUTION APPROVING CHANGE ORDER NO. 1 TO SOUTH STATE, INC. FOR THE TACONY-PALMYRA BRIDGE AND THE BURLINGTON-BRISTOL BRIDGE MILLING AND RESURFACING PROJECT (BCBC-202107)**

**WHEREAS**, pursuant to Resolution 2022-19, the Burlington County Bridge Commission ("Commission") awarded a contract to South State, Inc. ("South State") for the project titled "Tacony-Palmyra Bridge and the Burlington-Bristol Bridge Milling and

Resurfacing Project (BCBC-202107)”; and

**WHEREAS**, the Director of Engineering recommended by memorandum dated March 6, 2023 that Change Order No. 1 be approved, providing for the following: Tacony-Palmyra Bridge and Burlington-Bristol Bridge substitution of Class A Concrete with high early additive to shorten the curing time and accelerate the project - \$9,940.00, Tacony-Palmyra Bridge Administration Building Route 73 NB additional height concrete curb installation - \$16,963.70, Tacony-Palmyra Bridge Souder Street unforeseen earthwork for the new sidewalk - \$7,198.12, Tacony-Palmyra Bridge reconstruction of the inlet at the intersection of Souder Street and Market Street - \$3,779.35, Tacony-Palmyra Bridge additional asphalt work on Souder Street and at the Dunkin Donuts driveway- \$9,496.05, Tacony-Palmyra Bridge additional sidewalk and ADA ramp at Temple Boulevard and Souder Street - \$2,664.87, Tacony-Palmyra Bridge PP 5 installation of non-vegetative surface, hot mix asphalt for the new guide rail - \$3,000.00, and Tacony-Palmyra Bridge installation of reclaimed asphalt pavement material adjacent to the Palmyra Cove Nature Park to mitigate the drop-off at the eastern edge of the new asphalt parking lot - \$5,096.38; and

**WHEREAS**, this Change Order No. 1 requires an increase of Fifty-Eight Thousand One Hundred Thirty-Eight Dollars and Forty-Seven Cents (\$58,138.47) in the contract price, bringing the new contract total to \$2,549,138.47.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No.1 for South State for the project titled “Tacony-Palmyra Bridge and the Burlington-Bristol Bridge Milling and Resurfacing Project (BCBC-202107)”.

Commissioner Tiver abstained from consideration of this Resolution. Given the absence of Chairman Riggins, Solicitor Drollas noted that the Commission would therefore be required to invoke the Doctrine of Necessity to approve the Resolution, and the Resolution was therefore approved by the affirmative vote of Commissioner Vice-Chairwoman Nunes.

Vice-Chairwoman Nunes moved to approve. The motion passed unanimously.

**VOTE:**                    Yeas            Nunes  
                                 Abstain.....Tiver



**RESOLUTION NO. 2023-23**

**RESOLUTION APPROVING CHANGE ORDER NO. 2 TO  
CORNELL & COMPANY INC. FOR THE BURLINGTON-  
BRISTOL BRIDGE LIFT AND TOWER SPAN  
MISCELLANEOUS REPAIRS CONTRACT (BCBC-202102)**

**WHEREAS**, pursuant to Resolution 2022-07, as amended by Resolution 2023-14, the Burlington County Bridge Commission (“Commission”) awarded a contract to Cornell & Company Inc. (“Cornell”) for the project titled “Burlington-Bristol Bridge Lift and Tower Spans Miscellaneous Repairs (BCBC-202102)”; and

**WHEREAS**, by memorandum dated March 9, 2023, the Commission Engineer recommended that Change Order No. 2 be approved, providing for an adjusted contract price various work performed in the net amount of \$3,600.91, as follows: (1) Existing Pay Item No. 2.151 Bonds, with an as-built credit adjustment to the Commission of \$11,980.31; and (2) Change Order No. 1, Item No. 3, Grating Angle Support Realignment Adjustment, with an increase of \$10.75 from the original contract price of \$12,952.68 amount; and (3) Change Order No. 1, Item No. 4, Rework Splice Plate for Repair No. C-15 Adjustment, with an increase of \$11.63 from the original contract price of \$2,913.34; and (4) Change Order No. 1, Item No. 5, Precast Bolt Interference with Existing Bolts Adjustment, with an increase of \$11.58 from the original contract price of \$5,757.42; and (5) Change Order No. 1, Item No. 7, Design, Fabrication and Installation of Three (3) Permanent Access Platforms Adjustment, with a decrease of \$989.44 from the original contract price of \$147,798.30 amount; and (6) Additional Work for Installation of Hold-Down Clips for the Walkway Grating to the C15 Member, with increase in the contract price of \$2,821.46; and (7) Additional Work for Installation of Winches at Pier Nos. 5 and 6 for the new Permanent Access Platforms, with an increase in the contract price of \$6,513.42; and (8) for an extension of the contract completion date, from December 5, 2022 to March 31, 2023 representing an additional 117 calendar days, with no corresponding increase in the total contract amount;

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No. 2 for Cornell & Company Inc., as set forth above, for the project titled “Burlington-Bristol Bridge Lift and Tower Spans Miscellaneous Repairs (BCBC-202102)”, with a net credit in the total contract price of \$3,600.91.

Commissioner Tiver abstained from consideration of this Resolution. Given the absence of Chairman Riggins, Solicitor Drollas noted that the Commission would therefore be required to invoke the Doctrine of Necessity to approve the Resolution, and the Resolution was therefore approved by the affirmative vote of Commissioner Vice-Chairwoman Nunes.

Vice-Chairwoman Nunes moved to approve. The motion passed unanimously.

**VOTE:**                    **Yeas**        **Nunes**  
                                 **Abstain.....** **Tiver**

**HUMAN RESOURCES**

Director Constance Borman reported on the following personnel issues for Commission approval:

<b><u>NEW HIRES – Requires Commission Approval</u></b>	<b><u>Effective</u></b>
Velma D. Howard                    P/T Tolls	03/03/2023
<b><u>PROBATION – Requires Commission Approval</u></b>	<b><u>Effective</u></b>
Danielle L. Cubas                    P/T Tolls	01/15/2023
Gerald R. Springer Jr                Manager BBB	01/18/2023
<b><u>PROMOTIONS – Requires Commission Approval</u></b>	<b><u>Effective</u></b>
Anthony M. Paglione                Maintenance Person	01/23/2023
John R. Pleis, Jr.                    Maintenance Person	01/23/2023
<b><u>RESIGNATION – Requires Commission Approval</u></b>	<b><u>Effective</u></b>
Vincent L. Anderson                Patrolman	01/12/2023
<b><u>TRANSFER – Requires Commission Approval</u></b>	<b><u>Effective</u></b>
Todd M. Viereck                    Patrolman – F/T to P/T	03/04/2023

Vice-Chairwoman Nunes requested to approve by block. Commissioner Tiver moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

**OLD BUSINESS**

Vice-Chairwoman Nunes called for any old business to come before the Commission. There was no old business reported to the Commission.

**NEW BUSINESS**

Vice-Chairwoman Nunes called for any new business to come before the Commission. There was no new business reported to the Commission.

**PUBLIC COMMENT**

Vice-Chairwoman Nunes called for any public comment to come before the Commission. The Commission received no public comment, and the Vice-Chairwoman closed the public comment portion of the meeting accordingly.

Vice-Chairwoman Nunes asked for any further business to come before the Commission. Hearing none, Commissioner Tiver moved to adjourn the meeting. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

Respectfully submitted,



Kathleen M. Wiseman  
Secretary