

BURLINGTON COUNTY BRIDGE COMMISSION

MEETING MINUTES

June 21, 2018

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 16, 2017 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman John B. Comegno II
Vice-Chairman James D. Fattorini

Others Present: John D. Jeffers, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records
Anthony T. Drollas Jr., Solicitor
Elizabeth Verna, Chief of Staff
Constance Borman, Human Resources Director
Patrick Reilly, Director of Public Safety and Security
James Fletcher, Director, Projects & Engineering
Phillip Adams, Director, Burlington-Bristol Bridge & Tacony-Palmyra Bridge
John Moore, Director, Palmyra Cove Nature Park
Dave Leh, Accounting Manager
Al Ziegler, Director of Maintenance
Jeffrey Kish, Administrative Assistant/Tolls
John Zarsky, Pennoni Engineering

Chairman Comegno led the flag salute followed by a moment of silence.

APPROVAL OF THE MINUTES

Chairman Comegno moved to approve the minutes from the May 30, 2018 Commission Meeting. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

DISBURSEMENTS LIST

Chairman Comegno moved to approve disbursements made from May 31, 2018 through June 21, 2018 as included in the list as presented. Vice-Chairman Fattorini seconded the motion. The motion passed with the following abstentions:

Vice-Chairman Fattorini abstained from Voucher Numbers 18-01137 and 18-01220.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jeffers asked the Commission to consider the following resolutions:

RESOLUTION NO. 2018-39

RESOLUTION AMENDING THE CONTRACT WITH MASER CONSULTING P.A. FOR CONSTRUCTION INSPECTION SERVICES FOR THE BURLINGTON-BRISTOL BRIDGE (BRIDGE AND TOLL PLAZA) AND THE TACONY-PALMYRA BRIDGE (TOLL PLAZA) COMMERCIAL COATING REMOVAL, REHABILITATION AND PAINTING PROJECT.

WHEREAS, the Burlington County Bridge Commission ("Commission") determined that it requires the services of an engineering firm capable of performing construction inspection services of the Burlington-Bristol Bridge (Bridge and Toll Plaza) and the Tacony-Palmyra Bridge (Toll Plaza) Commercial Coating, Removal, Rehabilitation and Painting Project; and

WHEREAS, pursuant to Resolution No. 2016-53, the Commission entered into a contract with Maser Consulting P.A. ("Maser") to provide those professional engineering services; and

WHEREAS, an extension of construction time has been added to the project in order to complete a global analysis of the bridge, in coordination with the Commission's resident engineer, and it is therefore necessary to increase the appropriation for the additional construction time by an additional Three Hundred Seventy-Six Thousand, Six Hundred Thirteen Dollars and Seventy-Eight Cents (\$376,613.78).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2016-53 appointing Maser are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Three Hundred Seventy-Six Thousand, Six Hundred Thirteen Dollars and Seventy-Eight Cents (376,613.78) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and Maser.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2018-40

**RESOLUTION REGARDING THE RETIREMENT OF
EDWARD BARTON COLLEY**

WHEREAS, Edward Barton Colley has been a regular employee of the Burlington County Bridge Commission ("Commission") for Nineteen (19) years and Three (3) months during which time he has served in the Toll Department as a Toll Collector; and

WHEREAS, Edward Barton Colley has been a good, loyal and faithful employee of the Commission; and

WHEREAS, Edward Barton Colley has requested the Commission for permission to retire effective June 1, 2018.

NOW, THEREFORE, BE IT RESOLVED that the retirement of Edward Barton Colley be granted at the June 21, 2018 meeting effective June 1, 2018 with the benefits requested by Mr. Colley and which may be allowed by law and Commission policies and procedures; and

BE IT FURTHER RESOLVED that each Commissioner and member of the Commission staff joins in wishing Mr. Colley a safe, healthy, and prosperous retirement and the best in all future endeavors.

Chairman John B. Comegno, II _____

Vice-Chairman James D. Fattorini _____

Commissioner Troy E. Singleton _____

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

NEW HIRES – Requires Commission Approval

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|-----------------|-----------|-------------------------------------|
| Hiep Pham | FT Police | <u>Effective</u> 06/11/18 |
| Joseph Adamczyk | PT Tolls | 06/18/18 |
| Robert Burgess | PT Police | 06/19/18 |

PROBATION – Requires Commission Approval

| | | |
|-------------|----------|-------------------------------------|
| John Atzert | PT Tolls | <u>Effective</u> 06/04/18 |
|-------------|----------|-------------------------------------|

| | | |
|-----------------|----------------|----------|
| Thomas Coughlin | FT Maintenance | 06/15/18 |
| Suzanne Lynch | FT Tolls | 06/17/18 |
| VanRoom Richman | PT Maintenance | 06/18/18 |

RETIREMENT – Requires Commission Approval

| | | |
|-------------------|-----------|-------------------------------------|
| Keith D. Mohrmann | FT Police | <u>Effective</u> 07/01/18 |
|-------------------|-----------|-------------------------------------|

Chairman Comegno requested to approve by block. Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

Executive Director Jeffers asked for permission to bid electronic parts and supplies.

Chairman Comegno moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Comegno called for any old business to come before the Commission.

NEW BUSINESS

Chairman Comegno called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Comegno called for any public comment to come before the Commission.

Chairman Comegno asked for any further business to come before the Commission. Hearing none, Vice-Chairman Fattorini moved to adjourn the meeting. Chairman Comegno seconded the motion. The motion passed unanimously.

Respectfully submitted,



Kathleen M. Wiseman
Secretary