

BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES
July 19, 2017

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 22, 2016 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman John B. Comegno II
Vice-Chairman James D. Fattorini
Commissioner Troy E. Singleton

Others Present: John D. Jeffers, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records
Anthony T. Drollas Jr., Solicitor
Elizabeth Verna, Chief of Staff
Constance Borman, Human Resources Director
Patrick Reilly, Director of Public Safety and Security
John Moore, Director, Palmyra Cove Nature Park
Phillip Adams, Director, Burlington-Bristol Bridge & Tacony-Palmyra Bridge
Michael McCarron, Director of Tolls and Tower Operations
Ellen Brennan, Manager, HR/Health Benefits
Dave Leh, Accounting Manager
Michelle Chiemiego, Purchasing Agent
Jeffrey Kish, Assistant to Director, Tolls & Tower Operations
Tracy Franecki, Cashier/Administrative Support Specialist
Lawrence Egan, Pennoni Engineering
Sascha Harding, Pennoni Engineering

Chairman Comegno led the flag salute followed by a moment of silence.

APPROVAL OF THE MINUTES

Commissioner Singleton moved to approve the minutes of June 7, 2017. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

ACCEPTANCE OF ECONOMIC DEVELOPMENT MINUTES

Vice-Chairman Fattorini moved to accept the minutes of the June 2017 Economic Development Meeting. Commissioner Singleton seconded the acceptance. Acceptance passed unanimously.

POSTPONEMENT OF PUBLIC HEARING

Commissioner Singleton moved to approve the postponement of a public hearing for Burlington County Bridge Commission to adopt prequalification regulations in contracts. Vice-Chairman Fattorini seconded the postponement. Postponement passed unanimously.

DISBURSEMENTS LIST

Vice-Chairman Fattorini moved to approve disbursements made from June 8, 2017 through July 19, 2017 as included in the list as presented. Commissioner Singleton seconded the motion. The motion passed with the following abstentions:

Vice-Chairman Fattorini abstained from Voucher Numbers 17-01242; Commissioner Singleton abstained from Voucher Numbers 17-01406, 17-01407, 17-01444, 17-00026, 17-00024, 17-00022, 17-01446, 17-01410 and 17-01450.

EXECUTIVE DIRECTOR'S REPORT

CFO Christine Nociti commented on the audit noting that a "no finding" audit report is possible because of the quality work of the Financial Department team. CFO Nociti remarked about the work that went into the budget, crediting Department Heads, Management and the financial department for the success of the budget process. She also credited the Executive Director and thanked the Commission for being able to work in an environment where autonomy is balanced with support.

Chairman Comegno and fellow Commissioners commended and thanked Ms. Nociti and the entire staff for their hard work that resulted in the "no findings" in the current Audit. Chairman Comegno reaffirmed the Commission's commitment to an aggressive bridge maintenance program and safe bridges for the motoring public.

Executive Director Jeffers asked the Commission to consider the following resolutions.

RESOLUTION NO. 2017-55

**RESOLUTION INTRODUCING THE 2018 BUDGET FOR THE FISCAL
YEAR PERIOD: OCTOBER 1, 2017 TO SEPTEMBER 30, 2018**

WHEREAS, the Annual Budget and Capital Budget Program for the Burlington County Bridge Commission ("Commission") for the fiscal year period beginning October 1, 2017 and ending September 30, 2018 has been introduced before the governing body of the Commission at its meeting of July 19, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$36,617,700.00; Total Appropriations of \$36,617,700.00; and

WHEREAS, the Capital Budget Program as introduced reflects Total Appropriations of \$48,283,000.00 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$14,383,000.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Commission, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Commission's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by project financing agreement, by resolution appropriating funds from the Renewal and Replacement reserve or other means provided by law:

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Commission, at an open public meeting held on July 19, 2017, that the Annual Budget and Capital Budget Program of the Commission for the fiscal year period beginning October 1, 2017 and ending September 30, 2018, is hereby introduced; and

BE IT FURTHER RESOLVED, that the revenues as reflected in the Annual Budget and Capital Budget Program are of sufficient amount to meet anticipated appropriations and all covenants as stipulated in the Commission's outstanding debt obligations, capital lease arrangements, service agreements and other pledged agreements; and

BE IT FURTHER RESOLVED, that the members of the Commission will consider the Annual Budget and Capital Budget Program for Adoption on September 12, 2017.

Kathleen M. Wiseman, Secretary

(date)

Recorded Vote

Member	Aye	Nay	Abstain	Absent
John B. Comegno II	x			
James D. Fattorini	x			
Troy E. Singleton	x			

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-56

**RESOLUTION APPROVING CHANGE ORDER NO. 1 FOR
THE TACONY-PALMYRA BRIDGE BASCULE SPAN
MECHANICAL SYSTEMS REHABILITATION PROJECT
(BCBC-201604).**

WHEREAS, pursuant to Resolution No. 2016-105, the Burlington County Bridge Commission (“Commission”) awarded a contract to American Bridge Company (“American Bridge”) for the project titled “Tacony-Palmyra Bridge Bascule Span Mechanical Systems Rehabilitation Project (BCBC-201604)”; and

WHEREAS, the Project Engineer recommended by memorandum dated June 27, 2017 that Change Order No. 1 be approved, providing for the following: additional work identified during the inspection of the bearing system, under contract item 10.525 Existing Bearing Repair or Replacement (If and Where Directed); and

WHEREAS, this Change Order No. 1 requires an increase of \$182,643.00 in the contract price, bringing the new contract total to \$2,555,643.00 and an increase in the contract time of 98 days.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No. 1 for American Bridge for the project titled “Tacony-Palmyra Bridge Bascule Span Mechanical Systems Rehabilitation Project (BCBC-201604)”.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-57

RESOLUTION AWARDING A CONTRACT TO WSP USA, INC. FOR FINAL DESIGN OF THE BURLINGTON-BRISTOL BRIDGE MAINTENANCE BUILDING ELECTRICAL SYSTEM UPGRADE.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a qualified consulting engineer capable of performing professional engineering services to perform a final design of the Burlington-Bristol Bridge maintenance building electrical upgrade; and

WHEREAS, upon receipt and review of the proposal submitted by WSP USA, Inc. ("WSP"), it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be One Hundred Fifty Thousand, Two Hundred Thirty-Seven Dollars and Twenty Cents (\$150,237.20), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for professional services to perform a final design of the Burlington-Bristol Bridge maintenance building electrical upgrade as set forth above to WSP, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an agreement with WSP.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed One Hundred Fifty Thousand, Two Hundred Thirty-Seven Dollars and Twenty Cents (\$150,237.20), and the contract shall extend until completion of the project.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-58

RESOLUTION AUTHORIZING APPROPRIATIONS TOTALING \$1,500,000 TO ASSIST BURLINGTON COUNTY IN BUDGETARY MATTERS IN CALENDAR YEAR 2017.

WHEREAS, the Burlington County Bridge Commission (“Commission”) received correspondence from Burlington County Freeholder-Director Garganio requesting assistance consistent with N.J.S.A. 27:19-26; and

WHEREAS, N.J.S.A. 27:19-26 authorizes the Commission to provide assistance for the maintenance, improvement and/or repair of the county’s bridges, approaches, roads and connecting highways; and

WHEREAS, the Commission recognizes that the specifics of the payments and uses of funds are to be incorporated in a Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission shall make an appropriation of \$1,500,000.00 from Operations – Other Expenses to be remitted to Burlington County (“County”) in calendar year 2017.
2. The Appropriation shall be consistent with N.J.S.A. 27:19-26 and such other statutory authority that may apply.
3. The specifics of the payments and uses of funds shall be incorporated in a Memorandum of Understanding to be executed by the Executive Director upon review and approval by the Commission Solicitor.

RECORDED VOTE

<u>NAME</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
John B. Comegno II	x			
James D. Fattorini	x			
Troy E. Singleton	x			

The foregoing is a true copy of a resolution adopted by the governing body of the Burlington County Bridge Commission on July 19, 2017.

Kathleen M Wiseman, Secretary

Date

[SEAL]

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-59

**RESOLUTION AUTHORIZING AMENDMENT TO EXISTING
SHARED SERVICES AGREEMENT BETWEEN THE
BURLINGTON COUNTY BRIDGE COMMISSION AND THE
COUNTY OF BURLINGTON.**

WHEREAS, the Burlington County Bridge Commission ("Commission"), as part of its economic development and shared services initiatives, is committed to continuing to assist the County of Burlington ("County") and the County's municipalities and other entities in tax relief and other programs; and

WHEREAS, the Commission has undertaken, as a shared service with the County, the removal of debris and vegetation from the Rancocas Creek; a County-wide Greenbacks-to-Go-Green energy savings program; various shared services with the Burlington County Institute of Technology and the Special Services School District; and support the County in completion of certain emergent maintenance projects for certain County bridges and roads, and other projects; and

WHEREAS, the Commission has, from time to time, been requested by the County, through the County's Department of Public Works, Division of Engineering, to allow for use of the Commission's current Structural Improvements Maintenance Contract awarded to A.P. Construction, as a shared service with the County, to perform needed work on certain bridges and roadways located within the County; and

WHEREAS, the County authorized such services by the adoption of Resolutions in 2012 and in 2016, through which the County obtained needed work at various County owned bridge structures, and the performance of emergent road repair and maintenance work along County roads and bridges, as the result of snow and storm events that had caused widespread potholes and spalling; and

WHEREAS, in 2015, land located adjacent to a portion of Front Street, CR-656, in the Township of Florence, along the steep banks of the Delaware River, subsided

unexpectedly, which endangered the safety of homeowners who lived on properties next to the area of the subsidence, and the County purchased those homes and paid the costs to relocate the homeowners to safe dwellings; and

WHEREAS, the County, along with the Township of Florence, and with the assistance of its professionals, has studied the options for implementing an appropriate remedy to the area of the subsidence, in order to fill and stabilize the land and to prevent any recurrence of the subsidence event in that area; and

WHEREAS, the Commission's Structural Improvements Maintenance contractor ("A.P. Construction"), has the necessary expertise and equipment in order to perform the required river bank stabilization work, including performance of much of the work along the banks of the river, which A.P. Construction is expected to access by water; and

WHEREAS, it is beneficial to allow additional opportunities to use the existing "Shared Services Program", and the Commission deems it advantageous to now amend the related Shared Services Agreement, and to memorialize the specific terms and conditions of such amendment to the Shared Services Agreement between the County and the Commission, in order to permit the County the continued and augmented use of this service; and

WHEREAS, the Commission and the County will maintain their mutual responsibilities as detailed in the existing Shared Services Agreement that the Commission and County entered into by Commission Resolution No. 2012-32, with an amended use period as set forth in Commission Resolution No. 2014-34; and

WHEREAS, the Commission evidences its desire to enter into such amendment to the Shared Services Agreement through passage of this Resolution; and

WHEREAS, the County has evidenced its desire to enter into such Shared Services Agreement through passage of an appropriate corresponding Resolution; and

WHEREAS, the Commission and the County are authorized by the "Shared Services Act", N.J.S.A. 40A:65-4 et seq. to enter into any contract for the joint provision of any service which any party to the agreement is authorized to render within its own jurisdiction; and

WHEREAS, the parties have agreed to participate, as documented in the attached amended Shared Services Agreement between the Commission and County.

WHEREAS, the County and the commission intend to maintain their mutual responsibilities that are detailed in their existing shared service agreements, and in particular to extend the terms of the shared service agreement that the commission and the county entered into by Commission Resolution No. 2012-32, to include the scope of the required additional road repair work and to extend the term of that agreement until

July 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that the Executive Director of the Commission is hereby authorized to enter into an amended shared services agreement with the County, which provides for the Commission's assistance in additional road repair work, through the Commission's road repair vendor, and which extends the term of the shared services agreement that was entered into pursuant to Commission Resolution No. 2012-32 until July 31, 2018.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-60

RESOLUTION AUTHORIZING EXECUTION OF THE APPLICATION FOR TRAFFIC SIGNAL APPROVAL WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION BY THE EXECUTIVE DIRECTOR OF THE BURLINGTON COUNTY BRIDGE COMMISSION.

WHEREAS, the Burlington County Bridge Commission ("Commission") desires to install a Red Signal Ahead traffic control device located on the Commission's right-of-way on the Pennsylvania side of the Burlington-Bristol Bridge; and

WHEREAS, the Commission is in the process of obtaining approval from Pennsylvania Department of Transportation ("PennDOT") for the installation of the proposed Red signal Ahead sign; and

WHEREAS, PennDOT requires a completed PennDOT TE-160 form, as well as drawings, be completed and executed by the Commission as part of the PennDOT approval process.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission, located in the County of Burlington in the State of New Jersey, that the Commission hereby authorizes its Executive Director to submit the attached PennDOT TE-160 Application for Traffic Signal Approval to the Pennsylvania Department of Transportation and to authorize its Executive Director to sign this Application on behalf of the Commission.

The foregoing is a true copy of a resolution adopted by the governing body of the Burlington County Bridge Commission on July 19, 2017.

Kathleen M Wiseman, Secretary

Date

[SEAL]

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-61

**RESOLUTION AMENDING THE CONTRACT WITH REMINGTON &
VERNICK ENGINEERS FOR ON-CALL CONSTRUCTION
MANAGEMENT AND INSPECTION SERVICES.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of an engineering firm capable of performing on-call construction management and inspection services for the Commission's capital improvements and maintenance projects; and

WHEREAS, pursuant to Resolution No. 2016-102, the Commission entered into a contract with Remington & Vernick Engineers ("R&V") to provide those professional engineering services; and

WHEREAS, additional construction inspection services for various ongoing electrical projects at both the Tacony-Palmyra and Burlington-Bristol Bridges are required, and it is therefore necessary to increase the appropriation for such services by an additional Seventy Thousand Dollars (\$70,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2016-102 appointing R&V are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Seventy Thousand Dollars (\$70,000.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and R&V.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Chairman Comegno moved to approve. Vice-Chairman Fattorini seconded the motion.

VOTE: Yeas - Comegno

Fattorini
Abstain - Singleton

RESOLUTION NO. 2017-62

**RESOLUTION AUTHORIZING THE PURCHASE OF CERTAIN TOLL
COLLECTION EQUIPMENT FROM THE REVENUE MARKETS, INC.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that certain equipment is required to maintain the Commission's electronic toll collection system; and

WHEREAS, an advertisement for the submission of quotes for certain specific equipment was placed on the Commission's web site; and

WHEREAS, in response to the advertisement, The Revenue Markets, Inc. has submitted a quote to the Commission to provide for the following: 24 dual tire strips; 12 removable covers; 12 taper bars and 6 4C treadles-downleads, at the price of Thirty-Eight Thousand, One Hundred Dollars (\$38,100.00) by The Revenue Markets, Inc., plus an additional Two Thousand Dollars (\$2,000.00) for estimated freight charges, for a total contract amount not to exceed Forty Thousand, One Hundred Dollars (\$40,100.00); and

WHEREAS, sufficient funds are available for the award of the contract to purchase this equipment, as evidenced by the Certificate of Availability of funds, attached:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that the Commission hereby accepts the quote by The Revenue Markets, Inc. and for the reasons hereinabove expressed, the amount of Forty Thousand, One Hundred Dollars (\$40,100.00) is hereby authorized to purchase the items required for the electronic toll collection system from The Revenue Markets, Inc.

BE IT FURTHER RESOLVED that the Executive Director of the Commission or his designee is authorized and instructed to execute any necessary contracts, purchase orders and other legal instruments in connection therewith and to sign checks and/or vouchers for the payment thereof when the required equipment has been delivered and accepted by the Commission.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-63

**RESOLUTION AUTHORIZING GROUP AFFIDAVIT TO LOCAL
FINANCE BOARD (BRIDGE CAPITAL).**

WHEREAS, pursuant to the Local Authorities Fiscal Control Law, P.L. 1983, ch. 313 approved August 26, 1982, as amended (N.J.S.A. 40A:5A-1, et seq.) ("Act"), the Burlington County Bridge Commission ("Commission") submitted to the Local Finance Board for review a project to be financed by the issuance of the Commission's County Guaranteed Bridge Revenue Bonds, Series 2017 in an amount not to exceed \$60,000,000 to permanently finance certain capital improvement projects on the Commission's bridges; and

WHEREAS, in accordance with the Act, the Local Finance Board held a public hearing on July 12, 2017, to review the proposed project and financing; and

WHEREAS, the Local Finance Board adopted a resolution incorporating its findings and recommendations with respect to the proposed Bonds, a summary of which has been presented at this meeting; and

WHEREAS, pursuant to the Act, each member of the Commission must personally review the findings and recommendations of the Local Finance Board within forty-five (45) days of receipt, and a majority of the full membership of the Commission must execute a group Affidavit to that effect.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Secretary of the Commission shall obtain the signature of each member of this Commission on the group Affidavit attached hereto and incorporated herein by reference.
2. The Secretary of the Commission shall mail the duly signed group Affidavit to the Executive Secretary of the Local Finance Board, together with a certified copy of this Resolution.
3. This Resolution shall take effect immediately.

BURLINGTON COUNTY
BRIDGE COMMISSION

By: _____
John B. Comegno, II, Chairman

(SEAL)

Kathleen M. Wiseman, Secretary

AFFIDAVIT

STATE OF NEW JERSEY :
 :
 :ss
COUNTY OF BURLINGTON :

We, the members of the Burlington County Bridge Commission being of full age and being duly sworn according to law, upon our oath, depose and say:

We are duly appointed members of the Burlington County Bridge Commission.

We have personally reviewed the findings and recommendations of the Local Finance Board rendered at a meeting of said Board on July 19, 2017, with respect to the proposed issuance of the Commission's County Guaranteed Bridge Revenue Bonds, Series 2017 in an amount not to exceed \$60,000,000 to permanently finance certain capital improvement projects on the Commission's bridges.

John B. Comegno, II _____

James D. Fattorini _____

Troy E. Singleton _____

Sworn to and subscribed
before me this 19th day of July 2017.

Notary Public of New Jersey

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-64

RESOLUTION AUTHORIZING GROUP AFFIDAVIT TO LOCAL FINANCE BOARD.

WHEREAS, pursuant to the Local Authorities Fiscal Control Law, P.L. 1983, ch. 313 approved August 26, 1982, as amended (N.J.S.A. 40A:5A-1, et seq.) ("Act"), the Burlington County Bridge Commission ("Commission") submitted to the Local Finance Board for review the proposed issuance by the Commission of its County-Guaranteed Pooled Lease Revenue Refunding Bonds (Governmental Lease Program), Series 2017

("Bonds"); and

WHEREAS, on July 12, 2017, the Local Finance Board issued positive findings regarding the proposed issuance of the Commission's County-Guaranteed Pooled Lease Revenue Refunding Bonds (Governmental Lease Program), Series 2017 and such findings are good for a period of one year; and

WHEREAS, pursuant to the Act, each member of the Authority must personally review the findings and recommendations of the Local Finance Board within forty-five (45) days of receipt, and a majority of the full membership of the Authority must execute a group affidavit to that effect.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Secretary of the Commission shall obtain the signature of each member of this Commission on the group Affidavit attached hereto and incorporated herein by reference.
2. The Secretary of the Commission shall mail the duly signed group Affidavit to the Executive Secretary of the Local Finance Board, together with a certified copy of this Resolution.
3. This Resolution shall take effect immediately.

BURLINGTON COUNTY
BRIDGE COMMISSION

By: _____
John B. Comegno, II, Chairman

(SEAL)

Kathleen M. Wiseman, Secretary

AFFIDAVIT

STATE OF NEW JERSEY :
 :SS
COUNTY OF BURLINGTON :

We, the members of the Burlington County Bridge Commission being of full age and being duly sworn according to law, upon our oath, depose and say:

We are duly appointed members of the Burlington County Bridge Commission.

We have personally reviewed the findings and recommendations of the Local Finance Board rendered at a meeting of said Board on July 19, 2017, with respect to the proposed issuance by the Commission of its County-Guaranteed Pooled Lease Revenue Refunding Bonds (Governmental Lease Program), Series 2017 for debt service savings.

John B. Comegno, II _____

James D. Fattorini _____

Troy E. Singleton _____

Sworn to and subscribed
before me this 19th day of July 2017.

Notary Public of New Jersey

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-65

**RESOLUTION AWARDING A CONTRACT TO CDM SMITH
FOR TRAFFIC ENGINEERING SERVICES.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of an engineering firm capable of performing professional engineering services to conduct a study of traffic economics and toll revenue projection related to an updated report to be incorporated into an official statement for revenue bonding; and

WHEREAS, upon receipt and review of the proposal submitted by CDM Smith

("CDM"), it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Fifty Thousand Dollars (\$50,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for engineering services to conduct a study of traffic economics and toll revenue projection related to an updated report to be incorporated into an official statement for revenue bonding as set forth above to CDM Smith, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an agreement with CDM Smith.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Sixty Thousand Dollars (\$60,000.00), and the contract shall extend from July 19, 2017 to and until July 18, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-66

RESOLUTION ACKNOWLEDGING RECEIPT AND REVIEW OF COMMISSION'S AUDIT FOR THE YEAR ENDING SEPTEMBER 30, 2016.

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report of the Burlington County Bridge Commission ("Commission") for the fiscal year ending September 30, 2016, has been completed and filed with the Commission pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled Reportable Conditions and Other Findings and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the Commission have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled Reportable Conditions and Other Findings in accordance with N.J.S.A. 40A:5A-17:

NOW, THEREFORE, BE IT RESOLVED, by the Burlington County Bridge Commission that the Commission hereby certifies to the Local Finance Board of the State of New Jersey that each Commission member has personally reviewed the annual audit report for the fiscal year ending September 30, 2016, and specifically has reviewed the sections of the audit report entitled Reportable Conditions and Other Findings and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

BE IT FURTHER RESOLVED, that the secretary of the Bridge Commission is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by certified true copy of this Resolution.

IT IS HEREBY CERTIFIED that this
is a true copy of the Resolution adopted
at the Bridge Commission meeting held on
July 19, 2017

Kathleen M. Wiseman, Secretary

LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM

PRESCRIBED BY

THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the BURLINGTON COUNTY BRIDGE COMMISSION being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the BURLINGTON COUNTY BRIDGE COMMISSION.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended September 30, 2016, and specifically the sections of the audit report entitled Reportable Conditions and Other Findings.

(PRINT NAME)

(SIGNATURE)

Chairman John B. Comegno II

Vice-Chairman James D. Fattorini

Commissioner Troy E. Singleton

SWORN to and subscribed before me

this 19th day of July, 2017

Notary Public of New Jersey

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Executive Director Jeffers requested permission for Director Patrick Reilly to travel to the International Association of Emergency Managers Conference on November 10-15, 2017; and permission to bid the 2018-2020 maintenance contract. Vice-Chairman Fattorini moved to approve. Commission Singleton seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Comegno called for any old business to come before the Commission.

NEW BUSINESS


Chairman Comegno called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Comegno called for any additional public comment to come before the Commission.

Chairman Comegno asked for any further business to come before the Commission. Hearing none, Commissioner Singleton moved to adjourn the meeting. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Respectfully submitted,


Kathleen M. Wiseman
Secretary