

BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES
JANUARY 11, 2022

Meeting held via phone conference due to the COVID-19 crisis.

Chairman Riggins called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 17, 2021 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman Matthew J. Riggins
Vice-Chairwoman Sandra Nunes
Commissioner Latham Tiver

Others Present: Joseph Andl, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records
Anthony T. Drollas Jr., Solicitor
Constance Borman, Human Resources Director
Patrick Reilly, Director of Public Safety and Security
James Fletcher, Director of Maintenance
John Moore, Director, Palmyra Cove Nature Park/Institute
for Earth Observations
Dennis Stewart, Assistant Manager,
Burlington-Bristol Bridge
Sascha Harding, Director of Engineering
Michael McCarron,
Director of Tolls and Tower Operations
Elizabeth Verna, Director, Economic Development &
Regional Planning
Ronald Cesaretti, Director/IT & ETC
Stephanie Brandt, Accounting Manager
Kathleen Hanuscin, Senior Administrative Assistant
Daniel J. O’Connell, County Commissioner

Commissioner Tiver led the flag salute followed by a moment of silence.

APPROVAL OF MINUTES

Vice-Chairwoman Nunes moved to approve the minutes of the November 9, 2021 Commission Meeting. Commissioner Tiver seconded the motion. The motion passed unanimously.

DISBURSEMENTS LIST

Vice-Chairwoman Nunes moved to approve disbursements made from November 10, 2021 through January 11, 2022 as included in the list as presented. Commissioner Tiver seconded the motion. The motion passed with the following abstentions:

Chairman Riggins abstained from Voucher Numbers 22-00135, 22-00165, 22-00247, 21-00527, 21-00847, 21-00848, 21-00849, 21-00853, 21-00854, 22-00125, 22-00179 and 22-00249.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Andl asked the Commission to consider the following resolutions. Chairman Riggins suggested that they move Resolutions 2022-01 through 2022-06 and 2022-08 through 2022-16 by block. For those resolutions, Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

The Commission considered the following resolutions:

RESOLUTION NO. 2022-01

RESOLUTION AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5a-6 AND 40A:5A-24

WHEREAS, the Burlington County Bridge Commission ("Commission") desires to make application to the Local Finance Board for its review, pursuant to N.J.S.A. 40A:5A-6 and N.J.S.A. 40A:5A-24, the proposed issuance of Lease Revenue Bonds and the renewal of Lease Revenue Notes initially issued to finance certain capital improvements undertaken by the County of Burlington pursuant to its 2018 capital programs; and

WHEREAS, the Commission believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the County of Burlington, New

Jersey ("County");

(c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and

(d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the County and will not create an undue financial burden to be placed upon the County;

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Commission's bond counsel and financial advisor, along with other representatives of the commission, are hereby authorized to file such application and to represent the commission in matters pertaining thereto;

Section 2. The Executive Director of the Commission is hereby directed to prepare and file a copy of the proposed resolution authorizing the issuance of the bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

Section 4. This Resolution shall take effect immediately.

RECORDED VOTE

NAME	AYE	NO	ABSTAIN	ABSENT
Matthew Riggins	x			
Sandra Nunes	x			
Latham Tiver	x			

The foregoing is a true copy of a resolution adopted by the governing body of the Burlington County Bridge Commission on January 11, 2022.

[SEAL]

Kathleen Wiseman
1/11/2022

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-02

**RESOLUTION AUTHORIZING APPLICATION TO THE LOCAL
FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5a-6 AND
40A:5A-24**

WHEREAS, the Burlington County Bridge Commission ("Commission") desires to make application to the Local Finance Board for its review, pursuant to N.J.S.A. 40A:5A-6 and N.J.S.A. 40A:5A-24, the proposed issuance of Lease Revenue Bonds and Notes to finance certain capital improvements undertaken by the County of Burlington pursuant to its 2021 capital programs; and

WHEREAS, the Commission believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the County of Burlington, New Jersey ("County");
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the County and will not create an undue financial burden to be placed upon the County;

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Commission's bond counsel and financial advisor, along with other representatives of the commission, are hereby authorized to file such application and to represent the commission in matters pertaining thereto;

Section 2. The Executive Director of the Commission is hereby directed to prepare and file a copy of the proposed resolution authorizing the issuance of the bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

Section 4. This Resolution shall take effect immediately.

RECORDED VOTE

NAME	AYE	NO	ABSTAIN	ABSENT
Matthew Riggins	x			
Sandra Nunes	x			
Latham Tiver	x			

The foregoing is a true copy of a resolution adopted by the governing body of the Burlington County Bridge Commission on January 11, 2022.

[SEAL] _____
Kathleen Wiseman
1/11/2022

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-03

RESOLUTION AUTHORIZING 2022 TRAVEL FOR IBTTA AND EZ PASS GROUP EMC MEETINGS AND CONFERENCES

WHEREAS, the Burlington County Bridge Commission ("Commission") is a member of both the International Bridge, Tunnel and Turnpike Association ("IBTTA") and the EZ Pass Group, Executive Management Committee ("EMC") organizations; and

WHEREAS, the Commission provides a policy for Commissioners and Commission employees to travel and attend work-related conferences and meetings; and

WHEREAS, the Commission has determined that travel for attendance at IBTTA and EMC conferences and meetings is consistent with this policy.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby authorizes travel for the Commissioners, the Executive Director and/or other employees or Executive Director designee(s) to attend IBTTA and EMC conferences in 2022.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-04

**RESOLUTION AWARDING A CONTRACT FOR BUILDINGS
AND GROUNDS CONSULTING ENGINEER SERVICES TO
THE ALAIMO GROUP**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise in buildings and grounds consulting engineering matters; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Alaimo Group (“Alaimo”) was qualified to serve the Commission, and

WHEREAS, the Commission also determined that Alaimo submitted a proposal that provided favorable contract terms and conditions for the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Alaimo for the performance of buildings and grounds consulting engineering services for the Commission.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Thousand Dollars (\$100,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-05

**RESOLUTION OF THE BURLINGTON COUNTY BRIDGE
COMMISSION ACCEPTING THE SFY21 BODY-WORN
CAMERA GRANT AWARDED BY THE NEW JERSEY OFFICE
OF THE ATTORNEY GENERAL**

WHEREAS, in accordance with the provisions of P.L. 2020, c. 142, N.J.S.A. 40A:14-118.3-5, the General Law Enforcement Directive No. 2015-1, and based on the program application, the New Jersey Office of Attorney General (NJOAG) has made a grant award to the Burlington County Bridge Commission; and

WHEREAS, the grant award is numbered 21-BWC-072 for the project titled SFY21 Body-Worn Camera Grant Program in the amount of Sixty One Thousand One Hundred and Forty Dollars (\$61,140.00) which covers the period January 1st, 2021 through December 31st, 2025, ("Grant Award"); and

WHEREAS, the Commission is authorized to accept the Grant Award for which \$0.00 of matched funds are required.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that the Commission does accept the Grant Award in the amount of Sixty One Thousand One Hundred and Forty Dollars (\$61,140.00); and

The Commission is accepting the Grant Award for the purpose described in the grant application authorized pursuant to Resolution No. 2021-39.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-06

**RESOLUTION AWARDING A CONTRACT TO CME
ASSOCIATES TO PROVIDE ENGINEERING CONSULTING
SERVICES FOR CONSTRUCTION MANAGEMENT AND
CONSTRUCTION INSPECTION FOR THE BURLINGTON
BRISTOL BRIDGE LIFT AND TOWER SPAN
MISCELLANEOUS REPAIRS**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with consulting expertise to provide construction management and construction inspection for the Burlington Bristol Bridge ("BBB") lift and tower span miscellaneous repairs; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP"), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the CME Associates firm ("CME") was qualified to serve the Commission, and

WHEREAS, the Commission also determined that CME submitted a price proposal for specialized engineering services that provided favorable contract terms and conditions for the Commission; and

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with CME for engineering, consulting support expertise to provide construction management and construction inspection for the BBB lift and tower span miscellaneous repairs.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two Hundred and Thirty-Two Thousand Three Hundred and Ninety-Two Dollars (\$232,392.00), and the contract shall extend for the time period from January 11, 2022 to and until the completion of work on the project.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-07

**RESOLUTION AWARDING A CONTRACT TO CORNELL &
COMPANY INC. FOR THE BURLINGTON-BRISTOL
BRIDGE LIFT AND TOWER SPAN MISCELLANEOUS
REPAIRS (BCBC-202102)**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a contractor who is capable of providing specialized construction and repair services for the Commission, for the project titled "Burlington-Bristol Bridge Lift and Tower Spans Miscellaneous Repairs (BCBC-202102)"; and

WHEREAS, the Commission solicited and accepted bids from such contracting firms and opened said bids on December 16, 2021; and

WHEREAS, the Commission is satisfied that Cornell & Company Inc. ("Cornell") was the lowest of three bidders and has submitted a satisfactory and responsive bid, and has the required knowledge and expertise to perform such services; and

WHEREAS, the maximum amount of this contract with Cornell shall be Six Hundred and Eleven Thousand, Eight Hundred Dollars (\$611,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for specialized construction and repair services, as set forth above, to Cornell, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Cornell.
2. The maximum amount of this contract shall not exceed Six Hundred and Eleven Thousand Dollars (\$611,000.00).

Vice-Chairwoman Nunes moved to approve. Chairman Riggins seconded the motion.

VOTE:	Yeas -	Riggins
		Nunes
	Abstain -	Tiver

RESOLUTION NO. 2022-08

RESOLUTION AWARDING A CONTRACT TO PENNONI TO PERFORM ABBREVIATED INTERIM BRIDGE AND OTHER FACILITIES INSPECTIONS

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a consulting engineer with expertise in the performance of bridge and facilities inspections; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP"), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Pennoni Associates ("Pennoni") was qualified to serve the Commission, and

WHEREAS, the Commission also determined that Pennoni submitted a proposal that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni for the performance of interim bridge and facilities inspections, and for the provision of consulting support services to contractors hired by the Commission to complete minor electrical repair and maintenance projects.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two hundred and Eighty Three Thousand Seven Hundred and Twelve Dollars (\$283,712.00), and the contract shall extend for the time period from September 1, 2021 to and until the completion of work on the project.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-09

**RESOLUTION AWARDING A CONTRACT TO PENNONI FOR
DESIGN SERVICES AND THE PREPARATION OF BID
DOCUMENTS FOR THE BURLINGTON BRISTOL BRIDGE
TOWER SPANS DECK REPLACEMENT PROJECT**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm capable of performing design services and the preparation of bid documents for the Burlington Bristol Bridge ("BBB") Tower Spans Deck Replacement Project; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP"), for specialized engineering services, pursuant to Resolution No. 2020-78, the Commission determined that Pennoni Associates ("Pennoni") was qualified to serve the Commission, and

WHEREAS, the Commission also determined that Pennoni submitted a proposal that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni for design services and the preparation of bid documents for the BBB Tower Spans Deck Replacement Project.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two Hundred and Forty-Eight Thousand Nine Hundred Dollars (\$248,900.00), and the contract shall extend for the time period from September 1, 2021 to and until the completion of work on the project.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-10

**RESOLUTION AWARDING A CONTRACT TO PENNONI FOR
ENGINEERING AND TECHNICAL DESIGN CONSTRUCTION
SERVICES FOR THE BURLINGTON BRISTOL BRIDGE LIFT
AND TOWER SPANS MISCELLANEOUS REPAIRS
PROJECT**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm capable of performing engineering and technical design construction services for the Burlington Bristol Bridge (“BBB”) Lift and Tower Spans Miscellaneous Repairs Project; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Pennoni Associates (“Pennoni”) was qualified to serve the Commission, and

WHEREAS, the Commission also determined that Pennoni submitted a proposal that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni for the performance of engineering and technical design construction services for the Burlington Bristol Bridge (“BBB”) Lift and Tower Spans Miscellaneous Repairs Project.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Eleven Thousand Nine Hundred and Eighty Dollars (\$11,980.00), and the contract shall extend for the time period from January 11, 2022 to and until the completion of work on the project.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-11

**RESOLUTION AWARDING A CONTRACT FOR
STRUCTURAL ENGINEERING CONSULTING SERVICES TO
PENNONI ASSOCIATES**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with expertise in structural engineering consulting matters; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP") for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Pennoni Associates, Inc. ("Pennoni") was qualified to serve the Commission; and

WHEREAS, the Commission also determined that Pennoni submitted a proposal that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni for the performance of structural engineering consulting services for the Commission.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Thousand Dollars (\$100,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

4. Sufficient funds are available for payment of those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-12

**RESOLUTION AMENDING THE CONTRACT WITH
REMINGTON AND VERNICK FOR THE DESIGN OF THE
TACONY-PALMYRA BRIDGE CONSOLE REPLACEMENT
AND REWIRING PROJECT**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a consulting engineer for the design of the console replacement and rewiring project for the Tacony-Palmyra Bridge; and

WHEREAS, pursuant to Resolution No. 2021-25 the Commission entered into a contract with Remington and Vernick ("R&V") to provide these professional engineering services; and

WHEREAS, the Commission has determined that it is necessary to increase the appropriation for R&V's continued services on current projects by an additional sum of One Hundred Thousand Dollars (\$100,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2021-25 appointing R&V, as amended by Resolution No. 2021-71, are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of One Hundred Thousand Dollars (\$100,000.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and R&V.

2. Sufficient funds are available for payment of those services as evidenced by the Certificate of Availability of Funds, attached hereto.

3. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-13

RESOLUTION AWARDING A CONTRACT FOR ELECTRICAL CONSULTING ENGINEER SERVICES TO REMINGTON AND VERNICK ENGINEERS

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise in electrical engineering consulting matters; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Remington and Vernick Engineers (“R&V”) was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a proposal that provided favorable contract terms and conditions for the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for the performance of electrical engineering consulting services for the Commission.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Thousand Dollars (\$100,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-14

RESOLUTION RATIFYING CERTAIN PURCHASES THROUGH THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM DURING FISCAL YEAR 2021

WHEREAS, the Burlington County Bridge Commission, (“Commission”), upon the recommendation of the Commission’s Contracting Officer and/or Purchasing Agent, has

purchased certain equipment, supplies, and services during Fiscal Year 2021 (October 1, 2020 to September 30, 2021) through the State of New Jersey Cooperative Purchasing Program; and

WHEREAS, those purchases, as set forth on the attached list, were made from the listed vendor(s) under the New Jersey State Contract at the time of the issuance of the purchase order(s); and

WHEREAS, purchase orders issued in lieu of the Certification of Funds totaling \$955,548.88, which were signed by the Purchasing Agent, indicated that funds were available for these purchases.

NOW, THEREFORE, BE IT RESOLVED by the Commission that, for the reasons set forth above, the purchases of goods and services made from the vendors set forth on the attached list during the Fiscal Year 2021 are recognized by the Commission as made in accordance with the terms and conditions of the Local Public Contracts Law and all applicable law, and said purchases are accordingly hereby ratified by the Commission.

FY 2021 NJ State Contract Purchases

Name	Amount
Eplus Technology, Inc.	86,217.83
Fleetcard Inc., dba Impac Fleet	66,687.45
Hewlett Packard Enterprise Co.	50,919.29
Software House International	247,989.40
Total	\$ 451,813.97

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-15

RESOLUTION AWARDING A CONTRACT TO T&M ASSOCIATES TO PROVIDE ENGINEERING TECHNICAL DESIGN AND CONSTRUCTION SUPPORT SERVICES FOR THE BURLINGTON BRISTOL BRIDGE LIFT AND TOWER SPAN MISCELLANEOUS REPAIRS PROJECT

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm to provide technical design and construction support services for the Burlington Bristol Bridge (“BBB”) lift and tower span repairs miscellaneous

repairs project; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP"), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the T&M Associates firm ("T&M") was qualified to serve the Commission, and

WHEREAS, the Commission also determined that T&M submitted a price proposal for specialized engineering services that provided favorable contract terms and conditions for the Commission; and

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with T&M to provide technical design and construction support services for the BBB lift and tower span miscellaneous repairs project.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Twenty Thousand Dollars (\$20,000.00), and the contract shall extend for the time period from January 11, 2022 to and until the completion of work on the project.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2022-16

RESOLUTION AUTHORIZING THE TRADE OF SURPLUS COMMISSION VEHICLES TO OFFSET COST OF PURCHASE OF NEW VEHICLES

WHEREAS, the Burlington County Bridge Commission ("Commission") has enrolled in a vehicle lease program as a standard component of the Commission's annual budget; and

WHEREAS, according to N.J.S.A. 40A:11-36, any contracting unit, such as the Commission, by resolution of its Governing Body, may authorize by sealed bid or public auction the sale of its personal property not needed for public use; and

WHEREAS, notwithstanding the provisions of N.J.S.A. 40A:11-36, by resolution of the governing body, a contracting unit may include the sale of vehicles that are no longer

needed for public use as part of contract specifications for obtaining new vehicles, in order to offset the price of new vehicles; and

WHEREAS, Commission staff recommend trading in the following equipment in order to offset the cost of obtaining new vehicles in the Commission's vehicle lease program:

2017 FORD EXPLORER 1FM5K8B81HGC62738
2017 FORD EXPLORER 1FM5K8B83HGC62739
2017 FORD EXPLORER 1FM5K8B8XHGC62740
2017 FORD EXPLORER 1FM5K8B81HGC62741
2019 FORD EXPLORER 1FM5K8AR4KGA32418
2015 FORD F250 4X4 TRUCK 1FTBF2B63FED24267; and

WHEREAS, the recommendations of Commission staff are appropriate and are advantageous to the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission be and is hereby authorized to execute an agreement with Enterprise Fleet Management, who provides new vehicles to the Commission pursuant to its vehicle leasing program, to trade in the above-listed vehicles in order to offset the cost of obtaining new vehicles in the Commission's vehicle lease program.
2. Pursuant to the agreement referenced in Paragraph 1 above, Enterprise Fleet Management shall also indemnify, defend, and hold the Burlington County Bridge Commission harmless from all claims for liability and/or defective projects by any future owners or operators of the trade-in vehicles.
3. The Executive Director is hereby authorized to execute any and all documents which may be necessary in order to facilitate the transfer of title to the above-referenced trade-in vehicles, including a Bill of Sale, Certificate of Title, and any related documents.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

RESIGNATION — Requires Commission Approval

Gerard Sweeney Seasonal Delanco

Effective

01/10//2022

RETIREMENT — Requires Commission Approval

Richard J. Minuto F/T Tolls

Effective

02/01/2022

Chairman Riggins requested to approve by block. Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Riggins called for any old business to come before the Commission.

NEW BUSINESS

Chairman Riggins called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Riggins called for any additional public comment to come before the Commission.

Chairman Riggins asked for any further business to come before the Commission. Hearing none, Vice-Chairwoman Nunes moved to adjourn the meeting. Commissioner Tiver seconded the motion. The motion passed unanimously.

Respectfully submitted,



Kathleen M. Wiseman
Secretary