

BURLINGTON COUNTY BRIDGE COMMISSION

MEETING MINUTES

APRIL 5, 2019

Vice-Chairman Fattorini called the meeting to order. The Compliance Statement was read by the Commission Secretary:

"This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A 'Notice of Meeting' was posted in a public place on December 14, 2018 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website."

Commissioners Present: Chairman John B. Comegno II (*via phone conference*)
Vice-Chairman James D. Fattorini
Commissioner Troy E. Singleton

Others Present: John D. Jeffers, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records
Anthony T. Drollas Jr., Solicitor
Elizabeth Verna, Chief of Staff
Constance Borman, Human Resources Director
Patrick Reilly, Director of Public Safety and Security
James Fletcher, Director, Projects & Engineering
Stanley Ozalis, Manager, Technical Operations
John Moore, Director, Palmyra Cove Nature Park
Michael McCarron, Director of Tolls and Tower Operations
Ellen Brennan, Manager, HR/Health Benefits
Michelle Chiemiego, Purchasing Agent
Al Ziegler, Director of Maintenance
Stephanie Brandt, Accounting Manager
John Zarsky, Pennoni Engineering
Sascha Harding, Pennoni Engineering
David Levinsky, *Burlington County Times*

Vice-Chairman Fattorini led the flag salute followed by a moment of silence.

APPROVAL OF THE MINUTES

Commissioner Singleton moved to approve the minutes of March 18, 2019. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

ACCEPTANCE OF ECONOMIC DEVELOPMENT MEETING MINUTES

Vice-Chairman Fattorini moved to accept the minutes of the March 2019 Economic

Development Meeting. Commissioner Singleton seconded the acceptance. Acceptance passed unanimously.

DISBURSEMENTS LIST

Commissioner Singleton moved to approve disbursements made from March 19, 2019 through April 5, 2019 as included in the list as presented. Vice-Chairman Fattorini seconded the motion. The motion passed with the following abstentions:

Vice-Chairman Fattorini abstained from Voucher Numbers 19-01024, 19-00965, 19-00816 and 19-00945; Commissioner Singleton abstained from Voucher Numbers 19-01024, 19-01018, 19-00143, 19-00144, 19-00145, 19-01032 and 19-01026.

Chairman Comegno invoked the Doctrine of Necessity for Voucher Number 19-01024. Chairman Comegno moved to approve and affirm Voucher Number 19-01024.

VOTE: **Yeas - Comegno**
 Abstain - Fattorini
 Singleton

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jeffers asked the Commission to consider the following resolutions:

RESOLUTION NO. 2019-27

RESOLUTION AUTHORIZING APPROPRIATIONS TOTALING \$3,000,000 TO ASSIST BURLINGTON COUNTY IN BUDGETARY MATTERS IN CALENDAR YEAR 2019.

WHEREAS, the Burlington County Bridge Commission ("Commission") received correspondence from Burlington County Freeholder-Director Pullion requesting assistance consistent with N.J.S.A. 27:19-26; and

WHEREAS, N.J.S.A. 27:19-26 authorizes the Commission to provide assistance for the maintenance, improvement and/or repair of the county's bridges, approaches, roads and connecting highways.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission shall make appropriation(s) in the total amount of \$3,000,000.00 to be remitted to Burlington County ("County") in calendar year 2019.
2. The Appropriation shall be consistent with N.J.S.A. 27:19-26 and such other statutory authority that may apply.

RECORDED VOTE

<u>NAME</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
John B. Comegno II	x			
James D. Fattorini	x			
Troy E. Singleton	x			

The foregoing is a true copy of a resolution adopted by the governing body of the Burlington County Bridge Commission on April 5, 2019.

Kathleen M Wiseman, Secretary

Date

[SEAL]

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2019-28

**RESOLUTION AUTHORIZING THE DISPOSAL OR DONATION OF
VARIOUS COMMISSION CAPITAL FIXED ASSETS.**

WHEREAS, the Burlington County Bridge Commission ("Commission") is the owner of various Capital Fixed Assets as follows:

<u>Asset ID</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Serial Number</u>
2008 Sterling	Dump Truck	2FZAAWBS48AZ99812	
2009 Sterling	Dump Truck	2FZAAWBS68AZ99813	
2004 Ford	Taurus	1FAHP53U14A189192	
1996 Protect-O-Flash Arrow Board		0896D61	
1995 Protect-O-Flash Arrow Board		10959U0	
2009 Vorteq	Attenuator	1E9TC23139A362044	
2009 Vorteq	Attenuator	1E9TC23119A362043	
2005 Towmaster	Light Tower	4KNFT19265L162725	

WHEREAS, it has been determined by the Commission that said Capital Fixed Assets are no longer needed for Commission use; and

WHEREAS, the Commission has determined that the assets should be disposed of or donated to the County of Burlington which has a need for the various Capital Fixed Assets.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that the listed Capital Fixed Assets be disposed of or donated in an appropriate manner.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2019-29

RESOLUTION AWARDING YEAR FOUR OF A CONTRACT FOR CPA ECONOMIC DEVELOPMENT LOAN EVALUATION SERVICES TO CHARLES A. LAMBIASE, CPA.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a certified public accountant to assist in the evaluation of various loan applications in conjunction with economic development opportunities in Burlington County; and

WHEREAS, proposals were solicited by the Commission for a contract entitled "CPA Economic Development Loan Evaluation Services" for the first year ending April 13, 2017 with options for the periods April 14, 2017 to April 13, 2018, April 14, 2018 to April 13, 2019, and April 14, 2019 to April 13, 2020 pursuant to N.J.S.A. 40A:11-15(6); and

WHEREAS, a contract for Year One was awarded to Charles A. Lambiase, CPA. ("Charles A. Lambiase") in the amount of Twenty-Five Thousand Dollars (\$25,000.00) with the option to award Years Two, Three and Four of the contract; and

WHEREAS, Commission staff has recommended that the Commission award the contract for Option Year Four (April 14, 2019 through April 13, 2020) to Charles A. Lambiase in the amount of Twenty-Five Thousand Dollars (\$25,000.00), based upon satisfactory performance during the previous year; and

WHEREAS, the Chief Financial Officer of the Commission has determined that sufficient funds are available for payment for said services, as evidenced by the Certificate of Availability of Funds attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Burlington County Bridge Commission hereby awards Year Four of a contract for CPA Economic Development Loan Evaluation Services as set forth above to Charles A. Lambiase, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Charles A. Lambiase.

2. The maximum amount of this contract shall not exceed Twenty-Five Thousand Dollars (\$25,000.00), and the contract shall extend from April 14, 2019 to and until April 13, 2020.

3. Notice of adoption of this resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2019-30
**RESOLUTION AMENDING THE CONTRACT WITH
WINDSTREAM CORPORATION TO PROVIDE VOICE
COMMUNICATION SERVICES.**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a firm to provide various voice communication services for the Commission; and

WHEREAS, pursuant to Resolution No. 2016-156, the Commission entered into a contract with Windstream Corporation ("Windstream") to provide these voice communication services; and

WHEREAS, Commission staff is currently in the process of switching voice, data and internet communication services carrier, and finds it necessary to extend and increase the contract with Windstream to prevent the interruption of voice communication services while the changeover of carriers takes place.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2016-156 appointing Windstream are incorporated herein by reference, and for the reasons hereinabove expressed, the existing contract between the Commission and Windstream is hereby extended to and until June 30, 2019, and an additional sum of Five Thousand Dollars (\$5,000.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the extended contract between the Commission and Windstream.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2019-31
RESOLUTION AWARDED A CONTRACT TO COMMERCIAL
UTILITY CONSULTANTS, INC. TO PROVIDE GOVERNMENT
ENERGY AGGREGATOR SERVICES.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a firm that is licensed by the New Jersey Board of Public Utilities and is duly qualified to serve as an energy consultant, energy agent and private aggregator for residential, commercial and industrial clients to provide Government Energy Aggregator Services in support of Burlington County's efforts to provide a County-wide energy aggregation program to help County residents and businesses obtain more economical electric energy service; and

WHEREAS, Commercial Utility Consultants, Inc. ("CUC") was awarded a Contract by the Commission pursuant to Resolution No. 2014-061 to provide those services to the County and to the Commission, after the Commission had determined that CUC was suitably qualified and had submitted a proposal that provided the most favorable contract terms and conditions for the Commission; and

WHEREAS, CUC provided the Commission with appropriate Government Energy Aggregator Services pursuant to that Contract, which has since expired by its terms, and

WHEREAS, the Commission has determined that it requires CUC's services as Government Energy Aggregator in support of the County's and the Commission's renewed efforts to help County residents, businesses, and government agencies, as appropriate, obtain more economical electric energy service; and

WHEREAS, this contract is being awarded through a non-fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, CUC has submitted a Scope of Services report for this contract, attached hereto as Exhibit "A", which specifies the work that the firm will perform as Government Energy Aggregator, and confirming that the firm will provide those services as no cost to the Commission or to Burlington County, as CUC shall be entitled to receive consideration directly from NJBPU Licensed Third Party Suppliers, consistent with an approved rate schedule; and

WHEREAS, the value of the contract will not, accordingly, exceed the sum of \$17,500.00, and CUC shall not be required to submit a Business Entity Disclosure Certification;

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

OLD BUSINESS

Vice-Chairman Fattorini called for any old business to come before the Commission.

NEW BUSINESS

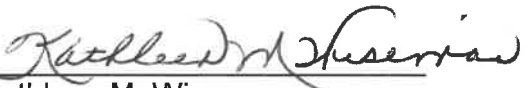
Vice-Chairman Fattorini called for any new business to come before the Commission.

PUBLIC COMMENT

Vice-Chairman Fattorini called for any additional public comment to come before the Commission.

Vice-Chairman Fattorini asked for any further business to come before the Commission. Hearing none, Commissioner Singleton moved to adjourn the meeting. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Respectfully submitted,


Kathleen M. Wiseman
Secretary