

BURLINGTON COUNTY BRIDGE COMMISSION

MEETING MINUTES

May 12, 2016

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Secretary:

"This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A 'Notice of Meeting' was posted in a public place on November 18, 2015 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden Courier Post and Burlington County Times for publication and posted on the Burlington County Bridge Commission Website."

Commissioners Present: Chairman John B. Comegno II
Vice-Chairman James D. Fattorini
Commissioner Troy E. Singleton

Others Present: John D. Jeffers, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary
Anthony T. Drollas Jr., Solicitor
Elizabeth Verna, Director of Communications
Constance Borman, Human Resource Director
Patrick Reilly, Director of Public Safety and Security
Clara Ruvolo, Director, Palmyra Cove Nature Park
James Fletcher, Manager, Tacony-Palmyra Bridge
Phillip Adams, Manager, Burlington-Bristol Bridge
Stanley Ozalis, Manager, Technical Operations
Ellen Brennan, Health and Benefits Coordinator
Dave Leh, Accountant
Al Ziegler, Maintenance Supervisor
Michael McCarron, Assistant to Director of Tolls and Tower Operations
Michelle Chiemiego, Procurement Officer
John Zarsky, Pennoni Engineering
Larry Egan, Pennoni Engineering
Frank Harris, Pennoni Engineering
Brian Woods, *Burlington County Times*

Chairman Comegno led the flag salute followed by a moment of silence.

APPROVAL OF THE MINUTES

Commissioner Singleton moved to approve the minutes of April 12, 2016. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

ACCEPTANCE OF ECONOMIC DEVELOPMENT MINUTES

Vice-Chairman Fattorini moved to accept the minutes of the April 2016 Economic Development Meeting. Commissioner Singleton seconded the acceptance. Acceptance passed unanimously.

DISBURSEMENTS LIST

Commissioner Singleton moved to approve disbursements made from April 13, 2016 through May 12, 2016 as included in the list as presented. Vice-Chairman Fattorini seconded the motion. The motion passed with the following abstentions:

Chairman Comegno abstained from Voucher Number 16-00123; Vice-Chairman Fattorini abstained from Voucher Number 16-00026; and Commissioner Singleton abstained from Voucher Numbers 16-01186, 16-01187, 16-01150, 16-01180, 16-00236, 16-00025, 16-00235, 16-01188 and 16-01183.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jeffers asked the Commission to consider the following resolutions.

RESOLUTION NO. 2016-46

RESOLUTION AWARDING A CONTRACT TO T&M ASSOCIATES FOR THE IN-DEPTH INSPECTION OF THE BASCULE SPAN OF THE TACONY-PALMYRA BRIDGE.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly-advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2015-2016, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing an in-depth inspection of the Bascule Span of the

Tacony-Palmyra Bridge; and

WHEREAS, T&M Associates ("T&M") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by T&M, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Eighty-Seven Thousand, Eighty-Six Dollars (\$87,086.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to T&M, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with T&M.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Eighty-Seven Thousand, Eighty-Six Dollars (\$87,086.00), and the contract shall extend from May 12, 2016 to and until May 11, 2017.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-47

RESOLUTION AWARDING A CONTRACT TO PARSONS BRINCKERHOFF FOR THE IN-DEPTH INSPECTIONS OF THE MOVEABLE COMPONENTS FOR THE BURLINGTON-BRISTOL BRIDGE, TACONY-PALMYRA BRIDGE AND THE RIVERSIDE-DELANCO BRIDGE.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly-advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2015-2016, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing in-depth mechanical and electrical inspections on the movable components for the vertical lift span on the Burlington-Bristol Bridge, the double-leaf bascule span on the Tacony-Palmyra Bridge and the swing span on the Riverside-Delanco Bridge; and

WHEREAS, Parsons Brinckerhoff ("Parsons") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by Parsons, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be One Hundred Eighty Thousand, One Hundred Forty Dollars (\$180,140.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires

that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to Parsons, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Parsons.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed One Hundred Eighty Thousand, One Hundred Forty Dollars (\$180,140.00), and the contract shall extend from May 12, 2016 to and until May 11, 2017.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-48

RESOLUTION EXTENDING THE CONTRACT WITH COMMERCIAL UTILITY CONSULTANTS, INC. TO PROVIDE GOVERNMENT ENERGY AGGREGATOR SERVICES.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a firm licensed by the New Jersey Board of Public Utilities as an energy consultant, energy agent and private aggregator for residential, commercial and industrial clients, to provide Government Energy Aggregator Services in support of Burlington County's efforts to provide a County-wide energy aggregation program to help County residents and businesses obtain more economical electric energy service; and

WHEREAS, pursuant to Resolution No. 2014-61, the Commission entered into a contract with Commercial Utility Consultants, Inc. ("CUC") to provide these Government Energy Aggregator Services; and

WHEREAS, energy market fluctuations have impacted the ability of the project to move forward, and the Commission and the Burlington County Board of Chosen Freeholders have determined that those market conditions have now improved, such that meaningful savings in the energy bills of Burlington County taxpayers can be realized,

and therefore an extension of the contract with CUC is necessary and appropriate, with the contract being extended to February 21, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2014-61 appointing CUC are incorporated herein by reference, and for the reasons hereinabove expressed, the existing contract between the Commission and CUC is hereby extended to and until February 21, 2017.

2. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-49

**RESOLUTION AMENDING THE CONTRACT WITH
DREXEL UNIVERSITY.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of an organization at the forefront of engineering research and education related to transportation infrastructure systems, capable of designing and implementing smart bridge technologies for the Commission related to maintaining the safety and enhancing the serviceability and affordability of the Commission’s bridges as well as other engineering-related research and assistance; and

WHEREAS, pursuant to Resolution No. 2015-43, the Commission entered in a contract with Drexel University (“Drexel”) to provide those engineering services; and

WHEREAS, due to the Commission’s desire to continue with its partnership with Drexel which will enable the Commission to better maintain and inspect its bridges and facilities, the Commission has determined to increase the appropriation for this contract by an additional Twenty-Five Thousand Dollars (\$25,000.00), and to extend its agreement with Drexel by one year to June 8, 2017; and

WHEREAS, sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2015-43 appointing Drexel are incorporated herein by reference, and for the reasons hereinabove expressed, an additional Twenty-Five Thousand Dollars (\$25,000.00) be and hereby is authorized and appropriated to pay the costs incurred by the Commission pursuant to the existing contract with Drexel, and the contract is hereby extended for an additional one year until June 8, 2017.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

3. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-50

RESOLUTION AWARDED A CONTRACT TO ALLIED PAINTING, INC. FOR THE BURLINGTON-BRISTOL BRIDGE (BRIDGE AND TOLL PLAZA) AND THE TACONY-PALMYRA BRIDGE (TOLL PLAZA) COMMERCIAL COATING REMOVAL, REHABILITATION AND PAINTING PROJECT.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a contracting firm capable of providing certain specialized contracting services for the Commission for the project titled "Burlington-Bristol Bridge (Bridge and Toll Plaza) and the Tacony-Palmyra Bridge (Toll Plaza) Commercial Coating Removal, Rehabilitation and Painting (BCBC-201602)"; and

WHEREAS, the Commission solicited and accepted bids from such contracting firms and opened said bids on May 3, 2016; and

WHEREAS, the Commission is satisfied that Allied Painting, Inc. ("Allied") was the lowest of three bidders and has submitted a satisfactory and responsive bid, and has the required knowledge and expertise to perform such services; and

WHEREAS, the maximum amount of this contract with Allied shall be Fourteen Million, Six Hundred Eighty-Six Thousand, One Hundred Dollars (\$14,686,100.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for specialized contracting services as set forth above to Allied, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Allied.

2. The maximum amount of this contract shall not exceed Fourteen Million, Six Hundred Eighty-Six Thousand, One Hundred Dollars (\$14,686,100.00), and the contract shall be substantially completed within one Four Hundred Twenty (420) calendar days with the entire work completed within Four Hundred Eighty (480) calendar days, both from the Notice to Proceed.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

Chairman Comegno commented how this critical bridge painting project, which was discussed at length in public hearings, will include removal of existing paint, special provisions for containment for the paint removal process, preparation of surfaces, and painting, all designed to protect and extend the life of the Commission's bridges.

RESOLUTION NO. 2016-51

RESOLUTION APPROVING CHANGE ORDER NO. 8 FOR THE BURLINGTON-BRISTOL BRIDGE COUNTERWEIGHT REPAIRS.

WHEREAS, pursuant to Resolution No. 2014-21, the Burlington County Bridge Commission ("Commission") awarded a contract to IEW Construction Group ("IEW") for the project titled "Burlington-Bristol Bridge Counterweight Repairs (BCBC-201403)"; and

WHEREAS, because modifications were needed to the existing steel counterweight guides on both counterweights, and because additional repairs have been determined to be required, the Project Engineer recommended on May 6, 2016 that Change Order No. 8 be approved; and

WHEREAS, this Change Order No. 8 requires an increase of \$297,380.00 in the contract price, bringing the new contract total to \$3,870,788.90.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No. 8 for IEW for the project titled "Burlington-Bristol Bridge Counterweight Repairs (BCBC-201403)".

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-52

RESOLUTION AWARDING A CONTRACT TO CME ASSOCIATES, INC. FOR THE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE TOLL BOOTH REHABILITATION PROJECT OF THE TACONY-PALMYRA AND BURLINGTON-BRISTOL BRIDGES.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly-advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2015-2016, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm to perform construction management and inspection services of the Tacony-Palmyra Bridge Toll Plaza and the Burlington-Bristol Bridge Toll Plaza Toll Booth Rehabilitation Project; and

WHEREAS, CME Associates, Inc. ("CME") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by CME, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be One Hundred Forty-Three Thousand, Six Hundred Sixty-Six Dollars (\$143,666.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires

that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to CME, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with CME.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed One Hundred Forty-Three Thousand, Six Hundred Sixty-Six Dollars (\$143,666.00), and the contract shall extend from May 12, 2016 to and until May 11, 2017.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Chairman Comegno moved to approve. Vice-Chairman Fattorini seconded the motion.

VOTE: **Yeas - Comegno**
 Fattorini
 Abstain - Singleton

RESOLUTION NO. 2016-53

RESOLUTION AWARDING A CONTRACT TO MASER CONSULTING P.A. FOR CONSTRUCTION INSPECTION SERVICES FOR THE BURLINGTON-BRISTOL (BRIDGE AND TOLL PLAZA) AND THE TACONY-PALMYRA BRIDGE (TOLL PLAZA) COMMERCIAL COATING REMOVAL, REHABILITATION AND PAINTING PROJECT.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders (“County”), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission (“Shared Services Entities”) whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly-advertised Request for Qualifications (“RFQ”) and a shared pool of qualified

professionals for the years 2015-2016, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing construction inspection services of the Burlington-Bristol Bridge (Bridge and Toll Plaza) and the Tacony-Palmyra Bridge (Toll Plaza) Commercial Coating Removal, Rehabilitation and Painting Project; and

WHEREAS, Maser Consulting P.A. ("Maser") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by Maser, it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Nine Hundred Ten Thousand Dollars (\$910,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to Maser, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Maser.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Nine Hundred Ten Thousand Dollars (\$910,000.00), and the contract shall extend from May 12, 2016 to and until May 11, 2017.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-54

RESOLUTION AWARDING A CONTRACT TO PARSONS BRINCKERHOFF FOR THE IN-DEPTH INSPECTION AND SUBSEQUENT PREPARATION OF REPAIR CONSTRUCTION PLANS AND SPECIFICATIONS DOCUMENTS FOR THE BURLINGTON-BRISTOL BRIDGE LIFT SPAN MECHANICAL SYSTEM.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders (“County”), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission (“Shared Services Entities”) whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly-advertised Request for Qualifications (“RFQ”) and a shared pool of qualified professionals for the years 2015-2016, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering/architectural firm to perform an in-depth inspection and subsequent preparation of repair construction plans and specifications documents for the Burlington-Bristol Bridge lift span mechanical system; and

WHEREAS, Parsons Brinckerhoff (“Parsons”) has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by Parsons it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Two Hundred Thirty-Four Thousand, Four Hundred Sixty Dollars (\$234,460.00), and sufficient funds are

available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to Parsons, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Parsons.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Two Hundred Thirty-Four Thousand, Four Hundred Sixty Dollars (\$234,460.00), and the contract shall extend from May 12, 2016 to and until May 11, 2017.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-55

RESOLUTION APPROVING CHANGE ORDER NO. 3 FOR DELTA LINE CONSTRUCTION COMPANY FOR THE ELECTRICAL MAINTENANCE CONTRACT.

WHEREAS, pursuant to Resolution No. 2014-43, the Burlington County Bridge Commission ("Commission") awarded Year 3 of a contract to Delta Line Construction Company ("Delta Line") for the solicitation titled "Maintenance and Repairs of Electrical Equipment and Systems (BCBC-201219)"; and

WHEREAS, the total amount of that contract was \$935,062.60; and

WHEREAS, due to unforeseen conditions encountered on the Rancocas Creek bed during the submarine cable burial process, the Project Engineer recommended on April 28, 2016, that Change Order No. 3 be approved providing for the following: an increase of Forty Thousand, Nine Hundred Thirty-Nine Dollars and Eighty-Four Cents

(\$40,939.84) representing the creation of a new lump sum Pay Item No. 9.705 titled "Other Services"; and

WHEREAS, sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that, based upon the recommendation of its engineer and after a thorough review of this matter, the Commission hereby approves Change Order No. 3 for Delta Line for "Maintenance and Repairs of Electrical Equipment and Systems (BCBC-201219)" to increase the contract by Forty Thousand, Nine Hundred Thirty-Nine Thousand Dollars and Eighty-Four Cents (\$40,939.84).

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-56

RESOLUTION AWARDING A CONTRACT TO iXP CORPORATION FOR SECURITY CONSULTING SERVICES.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a qualified firm to assist in the evaluation of various security measures for Commission facilities; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that iXP Corporation ("iXP") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that iXP has the required knowledge and expertise to perform the requisite services; and

WHEREAS, the maximum amount of this contract is Sixty Five Thousand Dollars (\$65,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with iXP.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Sixty Five Thousand Dollars (\$65,000.00), and the contract shall extend for the period of five years, from May 12, 2016 to and until May 11, 2017 pursuant to N.J.S.A. 40A:11-4.2.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-57

RESOLUTION AWARDING THE PURCHASE OF MACBOOK PRO COMPUTERS AND IPADS TO APPLE, INC.

WHEREAS, the Burlington County Bridge Commission ("Commission") award contracts for goods and services pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and the New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq., a contract or an aggregation of contracts issued to a vendor with a value exceeding the Pay-To-Play threshold of \$17,500.00 requires award by resolution of the governing body; and

WHEREAS, the Director of IT has solicited three quotes for the purchase of MacBook Pro Computers and iPads and found that Apple, Inc. ("Apple") has submitted the lowest quote in the amount of \$17,946.00; and

WHEREAS, the award of this purchase will surpass the Pay-To-Play threshold and therefore requires award by resolution of the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that the Commission hereby awards the purchase of MacBook Pro Computers and iPads to Apple, Inc. for a sum not to exceed Seventeen Thousand, Nine Hundred Forty-Six Dollars (\$17,946.00); and

BE IT FURTHER RESOLVED that the Acting Purchasing Agent for the

Commission is hereby authorized and instructed to sign and execute any necessary purchase order for the purchase of MacBook Pro Computers and iPads from Apple.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-58

RESOLUTION AWARDING THE PURCHASE OF SAFE NAVIGATOR SOFTWARE TO OBSERVATION TECHNOLOGIES.

WHEREAS, the Burlington County Bridge Commission ("Commission") awards contracts for goods and services pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and the New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq., a contract or an aggregation of contracts issued to a vendor with a value exceeding the Pay-To-Play threshold of \$17,500.00 requires award by resolution of the governing body; and

WHEREAS, the Director of IT has solicited three quotes for the purchase of Safe Navigator Software for vessel tracking along the Delaware River and found that Observation Technologies has submitted the lowest quote in the amount of \$28,550.00; and

WHEREAS, the award of this purchase will surpass the Pay-To-Play threshold and therefore requires award by resolution of the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that the Commission hereby awards the purchase of Safe Navigator Software from Observation Technologies for a sum not to exceed Twenty-Eight Thousand, Five Hundred Fifty Dollars (\$28,550.00); and

BE IT FURTHER RESOLVED that the Acting Purchasing Agent for the Commission is hereby authorized and instructed to sign and execute any necessary purchase order for the purchase of Safe Navigator Software from Observation Technologies.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-59
RESOLUTION REGARDING THE
RETIREMENT OF RUSSELL K. ADAMS

WHEREAS, Russell K. Adams has been a regular employee of the Burlington County Bridge Commission ("Commission") for Sixteen (16) years and One (1) month during which time he has served in the Maintenance Department as a Maintenance Supervisor and Maintenance Superintendent; and

WHEREAS, Russell Adams has been a good, loyal and faithful employee of the Commission; and

WHEREAS, Russell Adams has requested the Burlington Commission for permission to retire effective June 1, 2016.

NOW, THEREFORE, BE IT RESOLVED that the retirement of Russell Adams be granted at the May 12, 2016 meeting effective June 1, 2016 with the benefits requested by Mr. Adams and which may be allowed by law and Commission policies and procedures; and

BE IT FURTHER RESOLVED that each Commissioner and member of the Commission staff joins in wishing Mr. Adams a safe, healthy, and prosperous retirement and the best in all future endeavors.

Chairman John B. Comegno, II _____

Vice-Chairman James D. Fattorini _____

Commissioner Troy E. Singleton _____

Coworkers commented on Mr. Adams' service with the Commission, how valuable he was, and always willing to assist other departments when needed. They wished him a healthy and happy retirement.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

NEW HIRES – Requires Commission Approval

Kyle Greening	P/T Tolls
Robert Petrowicz	P/T Tolls

Effective

05/15/16
05/16/16

<u>PROBATION — Requires Commission Approval</u>		<u>Effective</u>
Dorian DeLorenzo,	P/T Tolls	03/24/16
Michael Bottino	P/T Tolls	04/06/16
Genell Peterson	P/T Tolls	04/13/16
Edward Sanderson	P/T Cove	04/17/16
Christopher Cannon	P/T Tolls	04/27/16

<u>RETIREMENTS — Require Commission Approval</u>		<u>Effective</u>
Henry L. Bussey	F/T Tolls	05/01/16
William H. DeGroff	F/T Police	07/01/16

<u>RESIGNATION — Requires Commission Approval</u>		<u>Effective</u>
Ricardo Ortiz Jr.	P/T Tolls	06/01/16

Chairman Comegno requested to approve by block. Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Comegno called for any old business to come before the Commission.

NEW BUSINESS

Chairman Comegno called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Comegno called for any additional public comment to come before the Commission.

RESOLUTION NO. 2016-60

RESOLUTION TO CONVENE EXECUTIVE SESSION MEETING

WHEREAS, the Burlington County Bridge Commission (“Commission”) is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express

provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to, information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privileges. Any pending or anticipated litigation or contract negotiation in which the public body is, or may become, a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and

conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

- (9) Matters Relating to Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission, County of Burlington, State of New Jersey, assembled in public session, that an Executive Session executive to the public shall be held in the Administration Building of the Commission, 1300 Route 73 North, Palmyra, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in executive session may be disclosed to the public upon the determination of the Commission that the public interest will no longer be served by such confidentiality.


Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

MOTION TO RETURN TO PUBLIC SESSION

Commissioner Singleton moved to return to public session. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Chairman Comegno asked for any further business to come before the Commission. Hearing none, Chairman Comegno asked for a motion to adjourn the meeting. Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

Respectfully submitted,


Kathleen M. Wiseman
Secretary