

BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES

April 12, 2016

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 18, 2015 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden Courier Post and Burlington County Times for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman John B. Comegno II
Vice-Chairman James D. Fattorini
Commissioner Troy E. Singleton

Others Present: John D. Jeffers, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary
Anthony T. Drollas Jr., Solicitor
Elizabeth Verna, Director of Communications
Constance Borman, Human Resource Director
Patrick Reilly, Director of Public Safety and Security
Clara Ruvolo, Director, Palmyra Cove Nature Park
James Fletcher, Manager, Tacony-Palmyra Bridge
Phillip Adams, Manager, Burlington-Bristol Bridge
Stanley Ozalis, Manager, Technical Operations
Ellen Brennan, Health and Benefits Coordinator
Dave Leh, Accountant
Russell Adams, Maintenance Supervisor
Michael McCarron, Assistant to Director of Tolls and Tower Operations
Michelle Chiemiego, Procurement Officer
John Zarsky, Pennoni Engineering
Sergeant William DeGroff
Dave Levinsky, *Burlington County Times*
Brian Woods, *Burlington County Times*
Robert Shannon
Carol Shannon
Sergeant Glenn Entwistle
Diane Entwistle
Carol Entwistle
Glenn Entwistle, Jr.
Stephen Entwistle
Ronald Entwistle
Christine Entwistle

Chairman Comegno led the flag salute followed by a moment of silence.

APPROVAL OF THE MINUTES

Commissioner Singleton moved to approve the minutes of March 15, 2016. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

ACCEPTANCE OF ECONOMIC DEVELOPMENT MINUTES

Vice-Chairman Fattorini moved to accept the minutes of the March 2016 Economic Development Meeting. Commissioner Singleton seconded the acceptance. Acceptance passed unanimously.

DISBURSEMENTS LIST

Vice-Chairman Fattorini moved to approve disbursements made from March 16, 2016 through April 12, 2016 as included in the list as presented. Commissioner Singleton seconded the motion. The motion passed with the following abstentions:

Vice-Chairman Fattorini abstained from Voucher Number 16-00883, 16-00026 and 16-00902; and Commissioner Singleton abstained from Voucher Numbers 16-00995, 16-00236, 16-00025, 16-00235, 16-01006, 16-01007 and 16-01008.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jeffers asked the Commission to consider the following resolutions.

RESOLUTION NO. 2016-29

RESOLUTION AWARDING A CONTRACT TO THE DESIGN COLLABORATIVE FOR THE IN-DEPTH PROPERTY CONDITION ASSESSMENT OF VARIOUS COMMISSION FACILITIES.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, the Commission utilizes a shared, publicly-advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2015-2016, with the County acting as the lead agency for the issuance of the RFQ and the

creation of the pool; and

WHEREAS, the Commission, and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an architectural firm capable of performing an in-depth property condition assessment of mechanical, electrical and plumbing systems for various Commission buildings, other than bridges and bridge structures; and

WHEREAS, upon receipt and review of the proposal submitted by The Design Collaborative ("TDC"), it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Twenty-Nine Thousand, Five Hundred Dollars (\$29,500.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to TDC, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with TDC.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Twenty-Nine Thousand, Five Hundred Dollars (\$29,500.00), and the contract shall extend from April 12, 2016 to and until April 11, 2017.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-30

**RESOLUTION AWARDING A CONTRACT TO MASER
CONSULTING P.A. FOR ANNUAL INSPECTION
SERVICES FOR FIVE MINOR BRIDGES AND ROUTE 543.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, the Commission utilizes a shared, publicly-advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2015-2016, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission, and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing an annual inspection of the structural portion of five minor bridges as well as the general condition of County Route 543 within the limits of the Commission's jurisdiction; and

WHEREAS, upon receipt and review of the proposal submitted by Maser Consulting P.A. ("Maser"), it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Fifty-Seven Thousand Two Hundred Forty Dollars (\$57,240.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for professional engineering services as set forth above to Maser, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Maser.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed fifty-Seven Thousand, Two Hundred Forty Dollars (\$57,240.00), and the contract shall extend from April 12, 2016 to and until April 11, 2017.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-31

RESOLUTION AWARDING A CONTRACT TO BACH ASSOCIATES, PC TO PERFORM THE ANNUAL IN-DEPTH INSPECTION OF THE APPROACH PORTIONS OF THE TACONY-PALMYRA BRIDGE.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, the Commission utilizes a shared, publicly-advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2015-2016, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission, and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing an in-depth annual inspection of the Approach Portions of the Tacony-Palmyra Bridge; and

WHEREAS, upon receipt and review of the proposal submitted by Bach Associates, PC ("Bach"), it was determined that the proposal provided acceptable and

appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Ninety-Two Thousand, Five Hundred Seventy Dollars (\$92,570.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for professional engineering services as set forth above to Bach, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Bach.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Ninety-Two Thousand, Five Hundred Seventy Dollars (\$92,570.00), and the contract shall extend from April 12, 2016 to and until April 11, 2017.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-32

**RESOLUTION AWARDING A CONTRACT TO THE
VAUGHN COLLABORATIVE FOR THE ANNUAL FACILITY
INSPECTION SERVICES FOR PROPERTY CONDITION
ASSESSMENT.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission

("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, the Commission utilizes a shared, publicly-advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2015-2016, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission, and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of a qualified consulting firm capable of performing an annual inspection of roofs, foundations, walls and support structures of various Commission buildings, other than bridges and bridge structures; and

WHEREAS, upon receipt and review of the proposal submitted by The Vaughn Collaborative ("TVC"), it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Thirty-Eight Thousand, Eight Hundred Thirty-Five Dollars (\$38,835.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to TVC, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with TVC.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Thirty-Eight Thousand, Eight Hundred, Thirty-Five Dollars (\$38,835.00), and the contract shall extend from April 12, 2016 to and until April 11, 2017.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-33

**RESOLUTION AWARDING A CONTRACT TO
REMINGTON, VERNICK & ARANGO ENGINEERS TO
PERFORM THE ANNUAL IN-DEPTH BRIDGE INSPECTION
OF THE APPROACH PORTIONS OF THE BURLINGTON-
BRISTOL BRIDGE.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, the Commission utilizes a shared, publicly-advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2015-2016, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission, and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing an in-depth annual inspection of the Approach Portions of the Burlington-Bristol Bridge; and

WHEREAS, upon receipt and review of the proposal submitted by Remington, Vernick & Arango Engineers ("RVA"), it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Sixty Thousand, Five Hundred Dollars (\$60,500.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires

that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for professional engineering services as set forth above to RVA, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with RVA.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Sixty Thousand, Five Hundred Dollars (\$60,500.00), and the contract shall extend from April 12, 2016 to and until April 11, 2017.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Chairman Comegno moved to approve. Vice-Chairman Fattorini seconded the motion.

VOTE:	Yeas -	Comegno
		Fattorini
	Abstain -	Singleton

RESOLUTION NO. 2016-34

RESOLUTION AWARDING A CONTRACT TO MASER CONSULTING P.A. FOR ANNUAL INSPECTION SERVICES FOR THE RIVERSIDE DELANCO BRIDGE.

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, the Commission utilizes a shared, publicly-advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2015-2016, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission, and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm capable of performing an annual inspection of the structural portion of the Riverside Delanco Bridge; and

WHEREAS, upon receipt and review of the proposal submitted by Maser Consulting P.A. ("Maser"), it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Thirty-Five Thousand, One Hundred Thirty Dollars (\$35,130.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for professional engineering services as set forth above to Maser, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Maser.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Thirty-Five Thousand, One Hundred Thirty Dollars (\$35,130.00), and the contract shall extend from April 12, 2016 to and until April 11, 2017.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-35

**RESOLUTION AWARDING A CONTRACT TO CONTROL
POINT ASSOCIATES, INC. FOR ON-CALL
COMPREHENSIVE SURVEYING SERVICES.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders (“County”), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission (“Shared Services Entities”) whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, the Commission utilizes a shared, publicly-advertised Request for Qualifications (“RFQ”) and a shared pool of qualified professionals for the years 2015-2016, with the county acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission, and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of pre-qualified engineering/architectural firms capable of performing on-call comprehensive surveying and other engineering related services; and

WHEREAS, upon receipt and review of the proposal submitted by Control Point Associates, Inc. (“CPA”), it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Sixty Thousand Dollars (\$60,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

June 2, 2016 to November 30, 2016.

NOW THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2014-106 appointing BCHG are incorporated herein by reference, and for the reasons hereinabove expressed, the existing contract between the Commission and BCHG is hereby extended from June 2, 2016, to November 30, 2016.

2. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-37

**RESOLUTION EXTENDING THE CONTRACT WITH
COOPER UNIVERSITY HOSPITAL (NO ADDITIONAL
APPROPRIATION).**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a mental health professional to provide employee assistance professional services for Commission employees and their families; and

WHEREAS, pursuant to Resolution No. 2014-105, the Commission entered into a contract with Cooper University Hospital Employee Assistance Program ("Cooper EAP") to provide those professional services; and

WHEREAS, on October 8, 2015, the Commission advertised Request For Proposals to provide Employee Assistance Services with a receipt date of October 28, 2015; and

WHEREAS, on the receipt date of October 28, 2015, the Commission did not receive any proposals for Employee Assistance Services; and

WHEREAS, the Commission requires the services of a mental health professional to provide Commission employees and their families employee assistance services as a benefit, it is necessary to extend the contract from June 2, 2016 to November 30, 2016.

NOW THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2014-105 appointing Cooper EAP are incorporated herein by reference, and for the reasons hereinabove expressed, the existing contract between the Commission and Cooper EAP is hereby extended from June 2, 2016 to November 30, 2016.

2. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-38

RESOLUTION AWARDING A CONTRACT TO THE MATTHEW J. RYAN VETERINARY HOSPITAL OF THE UNIVERSITY OF PENNSYLVANIA VETERINARY SCHOOL FOR K-9 VETERINARY SERVICES.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a veterinary hospital to provide veterinary services for the Commission's K-9; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Request for Proposal ("RFP"), it was determined that Matthew J. Ryan Veterinary Hospital of the University of Pennsylvania Veterinary School ("PennVet") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that PennVet has the required knowledge and expertise to perform the requisite veterinary services; and

WHEREAS, the maximum amount of this contract is Ten Thousand Dollars (\$10,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with PennVet.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Ten Thousand Dollars (\$10,000.00), and the contract shall extend for the period of one year, from April 14, 2016 to and until April 13, 2017, with the option to renew years two and three, pursuant to N.J.S.A. 40A:11-4.2.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-39

RESOLUTION AWARDING A CONTRACT FOR CPA ECONOMIC DEVELOPMENT LOAN EVALUATION SERVICES TO CHARLES A. LAMBIASE, CPA.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a certified public accountant to assist in the evaluation of various loan applications in conjunction with economic development opportunities in Burlington County; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Request for Proposal ("RFP"), it was determined that Charles A. Lambiase, CPA submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Mr. Lambiase has the required knowledge and expertise to perform the requisite services; and

WHEREAS, the maximum amount of this contract is Twenty-Five Thousand Dollars (\$25,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Charles A. Lambiase, CPA.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Twenty-Five Thousand Dollars (\$25,000.00), and the contract shall extend for the period of one year from April 14, 2016 to and until April 13, 2017, with the option to renew years two and three pursuant to N.J.S.A. 40A:11-4.2.
4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Stanley Ozalis recognized Robert J. Rein's successful career at the Commission and wished him the best in his retirement.

RESOLUTION NO. 2016-40

**RESOLUTION REGARDING THE RETIREMENT OF
ROBERT J. REIN**

WHEREAS, Robert Rein has been a regular employee of the Burlington County Bridge Commission ("Commission") for Thirty-Two (32) years and Nine (9) months during which time he has served in the Administration and Toll Departments; and

WHEREAS, Robert Rein has been a good, loyal and faithful employee of the Commission; and

WHEREAS, Robert Rein has requested the Commission for permission to retire effective March 1, 2016.

NOW, THEREFORE, BE IT RESOLVED that the retirement of Robert Rein be granted at the April 12, 2016 meeting effective March 1, 2016 with the benefits requested by Mr. Rein and which may be allowed by law and Commission policies and procedures; and

BE IT FURTHER RESOLVED that each Commissioner and member of the

Commission staff joins in wishing Mr. Rein a safe, healthy, and prosperous retirement and the best in all future endeavors.

Chairman John B. Comegno, II _____

Vice-Chairman James D. Fattorini _____

Commissioner Troy E. Singleton _____

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

Director Patrick Reilly acknowledged Sergeant Benson's years with the Commission and applauded his leadership skills in various positions. Director Reilly wished Sergeant Benson good health and a happy retirement.

RESOLUTION NO. 2016-41

**RESOLUTION REGARDING THE RETIREMENT OF
KENNETH D. BENSON**

WHEREAS, Kenneth Benson has been a regular employee of the Burlington County Bridge Commission ("Commission") for Twenty-Six (26) years and Three (3) months during which time he has served in the Police Department; and

WHEREAS, Kenneth Benson has been a good, loyal and faithful employee of the Commission; and

WHEREAS, Kenneth Benson has requested the Commission for permission to retire effective March 1, 2016.

NOW, THEREFORE, BE IT RESOLVED that the retirement of Kenneth Benson be granted at the April 12, 2016 meeting effective March 1, 2016 with the benefits requested by Mr. Benson and which may be allowed by law and Commission policies and procedures; and

BE IT FURTHER RESOLVED that each Commissioner and member of the Commission staff joins in wishing Mr. Benson a safe, healthy, and prosperous retirement and the best in all future endeavors.

Chairman John B. Comegno, II _____

Vice-Chairman James D. Fattorini _____

Commissioner Troy E. Singleton _____

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Michael McCarron congratulated Robert Shannon on his retirement and thanked him for his fifteen years of service with the Commission. Mr. McCarron pointed out that Mr. Shannon was valued in his department and was a great role model for new employees.

RESOLUTION NO. 2016-42

**RESOLUTION REGARDING THE RETIREMENT OF
ROBERT J. SHANNON**

WHEREAS, Robert Shannon has been a regular employee of the Burlington County Bridge Commission ("Commission") for Fifteen (15) years and Four (4) months during which time he has served in the Toll Department; and

WHEREAS, Robert Shannon has been a good, loyal and faithful employee of the Commission; and

WHEREAS, Robert Shannon has requested the Commission for permission to retire effective April 1, 2016.

NOW, THEREFORE, BE IT RESOLVED that the retirement of Robert Shannon be granted at the April 12, 2016 meeting effective April 1, 2016 with the benefits requested by Mr. Shannon and which may be allowed by law and Commission policies and procedures; and

BE IT FURTHER RESOLVED that each Commissioner and member of the Commission staff joins in wishing Mr. Shannon a safe, healthy, and prosperous retirement and the best in all future endeavors.

Chairman John B. Comegno, II _____

Vice-Chairman James D. Fattorini _____

Commissioner Troy E. Singleton _____

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

Director Patrick Reilly commended Sergeant Entwistle for his dedication and daily efforts in bettering the Commission's Police Department and acknowledged how well respected Sergeant Entwistle is within the community. Director Reilly wished him much health and happiness in his retirement.

Sergeant Entwistle expressed his gratitude to the Commission for the privilege of working with them and allowing him to have a successful career within the Police Department.

RESOLUTION NO. 2016-43

RESOLUTION REGARDING THE RETIREMENT OF GLENN ENTWISTLE

WHEREAS, Glenn Entwistle has been a regular employee of the Burlington County Bridge Commission ("Commission") for Twenty-Nine (29) years and Four (3) months during which time he has served in the Police Department; and

WHEREAS, Glenn Entwistle has been a good, loyal and faithful employee of the Commission; and

WHEREAS, Glenn Entwistle has requested the Commission for permission to retire effective July 1, 2016.

NOW, THEREFORE, BE IT RESOLVED that the retirement of Glenn Entwistle be granted at the April 12, 2016 meeting effective July 1, 2016 with the benefits requested by Mr. Entwistle and which may be allowed by law and Commission policies and procedures; and

BE IT FURTHER RESOLVED that each Commissioner and member of the Commission staff joins in wishing Mr. Entwistle a safe, healthy, and prosperous retirement and the best in all future endeavors.

Chairman John B. Comegno, II

Vice-Chairman James D. Fattorini

Commissioner Troy E. Singleton

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

PUBLIC COMMENT

Chairman Comegno called for any additional public comment to come before the Commission.

RESOLUTION NO. 2016-44

RESOLUTION TO CONVENE EXECUTIVE SESSION MEETING

WHEREAS, the Burlington County Bridge Commission (“Commission”) is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to, information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of

employees of the public body.

- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privileges. Any pending or anticipated litigation or contract negotiation in which the public body is, or may become, a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission, County of Burlington, State of New Jersey, assembled in public session, that an Executive Session executive to the public shall be held in the Administration Building of the Commission, 1300 Route 73 North, Palmyra, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in executive session may be disclosed to the public upon the determination of the Commission that the public interest will no longer be served by such confidentiality.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

MOTION TO RETURN TO PUBLIC SESSION

Commissioner Singleton moved to return to public session. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Executive Director Jeffers asked the Commission to consider the following resolution.

RESOLUTION NO. 2016-45

RESOLUTION AMENDING THE CONTRACT WITH MASER CONSULTING P.A. FOR OPERATIONAL SUPPORT EQUIPMENT CONSTRUCTION FOR THE BURLINGTON-BRISTOL AND TACONY-PALMYRA BRIDGES.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a qualified consulting engineer to perform design services for the operational support equipment and associated infrastructure for the Burlington-Bristol and Tacony-Palmyra Bridges; and

WHEREAS, pursuant to Resolution No. 2014-123, the Commission entered into a contract with Maser Consulting P.A. (“Maser”) to provide those design services; and

WHEREAS, Maser has taken on additional engineering services related to their contract, specifically for the construction management and inspection of the project; and

WHEREAS, Maser has submitted a proposal for the additional engineering services under this contract and the Commission’s resident engineer has recommend that it is necessary to increase the appropriation for such services by an additional One Hundred Eleven Thousand, One Hundred Seventy Dollars (\$111,170.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2014-123 appointing Maser are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of One Hundred Eleven Thousand, One Hundred Seventy Dollars (\$111,170.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and Maser.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded

