

# **BURLINGTON COUNTY BRIDGE COMMISSION**

## **MEETING MINUTES**

**MARCH 8, 2011**

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 9, 2010 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden Courier Post and Burlington County Times for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman John B. Comegno II  
Commissioner Troy E. Singleton (via teleconference)

Others Present: John D. Jeffers, Executive Director  
Christine Nociti, CFO/Compliance Officer, Treasurer  
Marie Ozalis, Secretary  
Carmen Saginario Jr., Solicitor  
Clara Ruvolo, Director, Palmyra Cove Nature Park  
Stanley Ozalis, Manager, Technical Operations  
James Fletcher, Manager, Tacony-Palmyra Bridge  
Phillip Adams, Manager, Burlington-Bristol Bridge  
Patrick Reilly, Director of Public Safety and Security  
Constance Borman, Human Resource Director  
Mark Remsa, Director of Economic Development and  
Regional Planning  
Robert Rein, Director of Tolls & Tower Operations  
Scott Greenwald, Contract Officer/QPA  
Michelle Chiemiego, Procurement Officer  
Russell Adams, Maintenance Supervisor  
Lieutenant John Stefanoni, Police Department  
Kathleen Wiseman, Executive Secretary  
Dave Lowdermilk, Pennoni Engineering  
Sascha Harding, Pennoni Engineering  
Larry Egan, Pennoni Engineering  
Freeholder Mary Anne Reinhart  
Kendall Collins, Senior Special Counsel, Burlington County

Chairman Comegno led the flag salute followed by a moment of silence.

## **APPROVAL OF THE MINUTES**

Commissioner Singleton moved to adopt the minutes of February 8, 2011. Chairman Comegno seconded the motion. The motion passed unanimously.

## **DISBURSEMENTS LIST**

Chairman Comegno moved to approve payments made from January 8, 2011 through March 8, 2011 with the exception of the following list to be held until a future meeting: 11-00388, 11-00893, 11-00355, 11-00379, 11-00549, 11-00858, 11-00851, 11-00497, 11-00701, 11-00922, 11-00676, 11-00686, 11-00708, 11-00776, 11-00838, 11-00716, 11-00622, 11-00685, 11-00407, 11-00455, 11-00619, 11-00628, 11-00341, 11-00512, 11-00343, and 11-00408.

Commissioner Singleton seconded the motion. The motion passed unanimously.

Chairman Comments: Chairman Comegno thanked Commissioner Singleton for attending the meeting via teleconference as he could not physically attend due to illness.

## **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Jeffers asked the Commission to consider the following resolutions:

### **RESOLUTION NO. 2011-17**

#### **RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION RATIFYING A CONTRACT BETWEEN THE BURLINGTON COUNTY BRIDGE COMMISSION AND CARR AND DUFF FOR THE PERFORMANCE OF EMERGENCY ELECTRICAL SERVICES FOR THE BURLINGTON BRISTOL BRIDGE.**

**WHEREAS**, on or about January 17, 2011, the Burlington County Bridge Commission ("Commission") learned that the electrical power supply which provides, among other things, electrical power to operate the Burlington Bristol Bridge, was rendered inoperable and/or unable to provide the power necessary to operate the Bridge; and

**WHEREAS**, the Commission was required to take emergent and expedited action to provide for, among other things, the installation of temporary power sources as well as the repair and/or replacement of the permanent power source for the operation of the Bridge; and

**WHEREAS**, after soliciting the advice from the Commission's resident engineer and senior staff, it was determined by the Executive Director, with the concurrence of counsel and the Chairman, that the Commission should enter into an emergency contract with Carr and Duff to provide such services; and

**WHEREAS**, the contract is entered into in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-6, and shall not exceed the sum of One Hundred Fifty Thousand Dollars (\$150,000.00):

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Burlington County Bridge Commission hereby ratifies and approves the emergency contract entered into between the Commission and Carr and Duff as described above, in an amount not exceeding One Hundred Fifty Thousand Dollars (\$150,000.00).
2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.
3. A notice of this action shall be printed in the Courier Post.

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

### **RESOLUTION NO. 2011-18**

#### **RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AUTHORIZING A CONTRACT BETWEEN THE COMMISSION AND THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS LOCAL UNION 351 FOR THE PROVISION OF QUALIFIED ELECTRICAL TECHNICIANS.**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") currently owns, operates, and maintains bridges and other facilities, which structures are in need of electrical work and maintenance; and

**WHEREAS**, Commission staff, counsel, and professionals have had discussions and negotiations with representatives of I.B.E.W. Local 351 ("Local 351"), which has agreed to make qualified electrical technicians available to the Commission, to provide said services, on an as-needed basis; and

**WHEREAS**, Commission staff, counsel, and professionals have recommended that the Commission enter into an agreement with Local 351 for the provision of electrical technician services which may include, but not be limited to the services of journeyman wiremen, general foremen, assistant general foremen, lead foremen, foremen, working foremen, cable splicers, cable splicers on lead cable, and apprentices; and

**WHEREAS**, the Commission believes it is in the best interests of the Commission to enter into a contract with Local 351 for the provision of these necessary services:

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

The Executive Director is hereby authorized to enter into an agreement with Local 351, in a form as may be approved by the Commission's Solicitor and Chief Financial Officer, for the provision by Local 351 of qualified electrical technicians as may be required by the Commission to fulfill its responsibilities.

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

#### **RESOLUTION NO. 2011-19**

#### **RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AMENDING THE CONTRACT BETWEEN THE BURLINGTON COUNTY BRIDGE COMMISSION AND BANC3, INC.**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of an engineering firm capable of performing professional engineering / design services with respect to the performance of the painting of the toll booths and related areas of the Tacony Palmyra and Burlington Bristol Bridges, as well as other engineering services as may be required by the Commission; and

**WHEREAS**, pursuant to Resolution 2009-25, the Commission entered into a contract with Banc3, Inc. ("Banc3") to provide those professional engineering services; and

**WHEREAS**, additional engineering services under this contract have been required, including the design for including additional lighting for both the toll booths and plaza canopies, it is necessary to increase the appropriation for such services by an additional Six Thousand, Nine Hundred Dollars (\$6,900.00) and to extend the contract from April 21, 2011 to the end of the project pursuant to N.J.S.A. 40A11-15 (9):

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution 2009-25 appointing Banc3 are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Six Thousand, Nine Hundred Dollars (\$6,900.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and Banc3, and the contract is hereby extended from April 21, 2011 to the end of the project pursuant to N.J.S.A. 40A11-15 (9).
2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.
3. Notice of adoption of this Resolution shall be published in the Courier Post, as required by law.

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

#### **RESOLUTION NO. 2011-20**

#### **RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION INCREASING THE CONTRACT BETWEEN THE BURLINGTON COUNTY BRIDGE COMMISSION AND BIRDSALL SERVICES GROUP, INC.**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a firm capable of performing certain specialized engineering design tasks for the Commission related to the replacement of the Pennsylvania power house and associated infrastructure for the Tacony Palmyra Bridge as well as other engineering services as may be required by the Commission; and

**WHEREAS**, pursuant to Resolution 2010-58, the Bridge Commission entered into a contract with Birdsall Services Group, Inc. ("Birdsall") to provide those professional engineering services; and

**WHEREAS**, additional engineering services under this contract have been required, including a subsurface investigation for the foundation requirements for the power house replacement, and it is necessary to increase the appropriation for such services by an additional Five Thousand Dollars (\$5,000.00):

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution 2010-58 appointing Birdsall are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Five Thousand Dollars (\$5,000.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Bridge Commission and Birdsall.
2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

### **RESOLUTION NO. 2011-21**

#### **RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AWARDING A CONTRACT FOR POLICE UNIFORMS & ACCESSORIES TO THIS & THAT UNIFORMS.**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires a vendor to provide uniforms and accessories for its police department employees; and

**WHEREAS**, bids were received and opened by the Purchasing Agent on January 26, 2011; and

**WHEREAS**, a recommendation from Commission staff identifies the lowest responsive, responsible bidder based on line item grouping, resulting in multiple awards from this solicitation in order for the Commission to receive the lowest price per line item group, which awards are contained in other resolutions for the Commission’s consideration; and

**WHEREAS**, the Commission is satisfied that This & That Uniforms (“This & That”) was the lowest of three (3) bidders for the line items indicated in the attached list in the amount of Forty Five Thousand, Three Hundred Twenty Five Dollars (\$45,325.00), and sufficient funds are available for payment for those items as evidenced by the Certificate of Availability of Funds, attached hereto:

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for Police Uniforms and Accessories (BCBC-201101) to This & That, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with This & That.

2. The maximum amount of this contract shall not exceed Forty Five Thousand, Three Hundred Twenty Five Dollars (\$45,325.00) for the line items as identified above and provided in accordance with the awarded contract.

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

### **RESOLUTION NO. 2011-22**

#### **RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AWARDING A CONTRACT FOR POLICE UNIFORMS & ACCESSORIES TO RED THE UNIFORM TAILOR.**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires a vendor to provide uniforms and accessories for its police department employees; and

**WHEREAS**, bids were received and opened by the Purchasing Agent on January 26, 2011; and

**WHEREAS**, a recommendation from Commission staff identifies the lowest responsive, responsible bidder based on line item grouping, resulting in multiple awards from this solicitation in order for the Commission to receive the lowest price per line item group, which awards are contained in other resolutions for the Commission’s consideration; and

**WHEREAS**, the Commission is satisfied that Red the Uniform Tailor, Inc. (“Red the Uniform Tailor”) was the lowest of three (3) bidders for the line items indicated in the attached list in the amount of Thirty Five Thousand, Five Hundred Fifty Seven Dollars and Fifty Cents (\$35,557.50), and sufficient funds are available for payment for those items as evidenced by the Certificate of Availability of Funds, attached hereto:

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for Police Uniforms and Accessories (BCBC-201101) to Red the Uniform Tailor, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Red the Uniform Tailor.
2. The maximum amount of this contract shall not exceed Thirty Five Thousand, Five Hundred Fifty Seven Dollars and Fifty Cents (\$35,557.50) for the line items as identified above and provided in accordance with the awarded contract.

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2011-23**

**RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION  
AWARDING A CONTRACT FOR POLICE UNIFORMS & ACCESSORIES  
TO ATLANTIC DIVING SUPPLY, INC.**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires a vendor to provide uniforms and accessories for its police department employees; and

**WHEREAS**, bids were received and opened by the Purchasing Agent on January 26, 2011; and

**WHEREAS**, a recommendation from Commission staff identifies the lowest responsive, responsible bidder based on line item grouping, resulting in multiple awards from this solicitation in order for the Commission to receive the lowest price per line item group, which awards are contained in other resolutions for the Commission’s consideration; and

**WHEREAS**, the Commission is satisfied that Atlantic Diving Supply, Inc. (“ADS”) was the lowest of three (3) bidders for the line items indicated in the attached list in the amount of Thirty Nine Thousand, Eight Hundred Seventy Dollars (\$39,870.00), and sufficient funds are available for payment for those items as evidenced by the Certificate of Availability of Funds, attached hereto:

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for Police Uniforms and Accessories (BCBC-201101) to ADS, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with ADS.
2. The maximum amount of this contract shall not exceed Thirty Nine Thousand, Eight Hundred Seventy Dollars (\$39,870.00) for the line items as identified above and provided in accordance with the awarded contract.

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2011-24**

**RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION  
ACKNOWLEDGING ITS RECEIPT AND REVIEW OF THE AUDIT FOR  
THE YEAR ENDING SEPTEMBER 30, 2010.**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

**WHEREAS**, the annual audit report of the Burlington County Bridge Commission ("Commission") for the fiscal year ending September 30, 2010, has been completed and filed with the Commission pursuant to N.J.S.A. 40A:5A-15; and

**WHEREAS**, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled Reportable Conditions and Other Findings and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

**WHEREAS**, the members of the Commission have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled Reportable Conditions and Other Findings in accordance with N.J.S.A. 40A:5A-17:

**NOW, THEREFORE, BE IT RESOLVED**, by the Burlington County Bridge Commission that the Commission hereby certifies to the Local Finance Board of the State of New Jersey that the Commissioners have personally reviewed the annual audit report for the fiscal year ending September 30, 2010, and specifically has reviewed the sections of the audit report entitled Reportable Conditions and Other Findings and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

**BE IT FURTHER RESOLVED**, that the secretary of the Bridge Commission is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by certified true copy of this Resolution.

**IT IS HEREBY CERTIFIED** that this  
is a true copy of the Resolution adopted  
at the Bridge Commission meeting held on  
March 8, 2011

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Marie J. Ozalis, Secretary

LOCAL AUTHORITIES  
GROUP AFFIDAVIT FORM

PRESCRIBED BY

THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the BURLINGTON COUNTY BRIDGE COMMISSION being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointments of the BURLINGTON COUNTY BRIDGE COMMISSION.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended September 30, 2010, and specifically the sections of the audit report entitled Reportable Conditions and Other Findings.

(PRINT NAME)

(SIGNATURE)

Chairman John B. Comegno II  
Commissioner Troy E. Singleton

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SWORN to and subscribed before me

this 8th day of March, 2011

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Notary Public of New Jersey

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. Chairman Comegno asked CFO Christine Nociti to report on any material findings or recommendations by Bowman and Company that the Commission should make on the \$30 million audited budget. Ms. Nociti replied there were no findings for the year. Chairman Comegno congratulated Ms. Nociti for her leadership and the finance team noting his pride in seeing "zero" material concerns and added his tremendous confidence in her work. Ms. Nociti gave credit to the finance team upgrading to a modern system through implementation of improved procedures. Commissioner Singleton associated himself with the Chairman's comments and also congratulated Ms. Nociti for a job well done. The motion passed unanimously.

**RESOLUTION NO. 2011-25**

**RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION  
AMENDING THE APPROPRIATION FOR THE CONTRACT WITH ACT  
ENGINEERS, INC. FOR ENGINEERING SERVICES FOR THE PALMYRA  
COVE NATURE PARK.**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of an engineering firm capable of performing engineering services for the Bridge Commission related to the design of a replacement pond located within Palmyra Cove Nature Park as well as other engineering related services; and

**WHEREAS**, pursuant to Resolution 2009-74, the Commission entered in a contract with Act Engineers, Inc. (“Act”) to provide those engineering services; and

**WHEREAS**, because additional engineering services are required to complete construction support activities, the Commission has determined that it is necessary to increase the appropriation for this contract by an additional Fifteen Thousand Dollars (\$15,000.00):

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution 2009-74 appointing Act are incorporated herein by reference, and for the reasons hereinabove expressed, an additional Fifteen Thousand Dollars (\$15,000.00) be and hereby is authorized and appropriated to pay the costs incurred by the Commission pursuant to the existing contract with Act.
2. Sufficient funds are available for payment for the above services provided under the contract, as evidenced by the Certificate of Availability of Funds, attached.

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2011-26**

**RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION  
AMENDING THE APPROPRIATION FOR THE CONTRACT WITH ACT  
ENGINEERS, INC. FOR ENGINEERING SERVICES FOR THE PALMYRA  
COVE NATURE PARK.**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of an engineering firm capable of performing professional engineering services for the Commission related to Palmyra Cove Nature Park projects as well as other engineering related services; and

**WHEREAS**, pursuant to Resolution 2010-30, the Commission entered into a contract with Act Engineers, Inc. (“Act”) to provide those engineering services; and

**WHEREAS**, because additional engineering services are required, including construction support activities for the Pennsauken Creek trails rebid, the emergency boat ramp rebid, the trail restoration analysis, and the containment area/haul road construction observation, the Commission has determined that it is necessary to increase the appropriation for this contract by an additional Thirty Five Thousand Dollars (\$35,000.00):

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution 2010-30 appointing Act are incorporated herein by reference, and for the reasons hereinabove expressed, an additional Thirty Five Thousand Dollars (\$35,000.00) be and hereby is authorized and appropriated to pay the costs incurred by the Commission pursuant to the existing contract with Act.
2. Sufficient funds are available for payment for the above services provided under the contract, as evidenced by the Certificate of Availability of Funds, attached.

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

### **RESOLUTION NO. 2011-27**

#### **RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION REJECTING THE BIDS RECEIVED FOR THE 2011 WHEEL LOADER.**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) solicited bids for the procurement of a 2011 Wheel Loader; and

**WHEREAS**, one bid was received and opened for this item on March 3, 2011 and reviewed by Commission staff; and

**WHEREAS**, it is the desire and determination of the Commission to reject the bid which was received for the aforesaid item based upon the recommendation of the administrative staff of the Commission due to the fact that the bid did not meet the specifications of the bid, specifically the lack of a right side door and ladder to access and exit the wheel loader to provide additional safety to the operator:

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission that the Commission hereby rejects the bid received on March 3, 2011 for the "2011 Wheel Loader" (BCBC-201107) for the reasons hereinabove expressed, and the 2011 wheel loader is authorized to be re-bid.

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. It was noted during Public Comments the title on the agenda incorrectly reflected the actual title of the resolution. The agenda was corrected accordingly to change the word "awarding" to "rejecting" as bids received did not meet Commission specifications. The motion passed unanimously.

### **Economic Development**

Economic Development and Regional Planning Director Mark Remsa spoke from a report on loan programs being processed through their office. Currently there are ten applications totaling \$1.96 million worth of projects. Of the \$1.96 million, \$500,000 is moving toward settlement, \$72,000 is under commitment and \$1.39 million is currently under review. Four of the ten loans are under the Route 130 Corridor, three under the Small Business Direct lending program and three under the Small Business Gap financing program. If all loans advance they will create more than 55 new full-time permanent jobs in the county. In another month we will have a better sense of whether the \$1.39 million of complex applications will be advancing.

Mr. Remsa also reported that the Department of Defense notified him this week that due to his department's involvement with the Joint Land Use Study for McGuire, Fox Dix and Lakehurst, they will be invited to speak in Charleston, at the expense of the Department of Defense, about the communications manual the economic development office is overseeing, which is the first of its kind in the nation. This invitation speaks well of the initiatives under the Freeholders' direction.

### **Palmyra Cove Nature Park**

Ms. Ruvolo reported on activities at PCNP. Enrollment has increased in Cove Caterpillars and spring field trips have picked up since the restricted school budgets of the fall of 2010 with 2,336 students from Kindergarten through High School enrolled. Three schools are high school level with two new elementary schools participating in the spring programs. Other activities in March include a Route 130 Corridor Meeting, annual

Cove Teachers Training/Refresher classes held by Ed Sanderson, GLOBE at Night featuring STARLAB planetarium, Pennsylvania Environmental Council training session, Family Hikes, Beginning Birding and art exhibits featuring works by Burlington County Art Guild artists. Spring bird migration has started which will attract many bird watchers to the park.

### **Human Resources**

Director Constance Borman reported on the following personnel issues:

#### **Removal from Probation**

Jason Miller	Administration E.D.	Effective 02/24/2011
John Gannon	F/T Police	Effective 03/05/2011

Chairman Comegno moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

### **RESOLUTION REGARDING EXECUTIVE SESSION**

There was no need for an Executive Session during the March 8, 2011 meeting.

Executive Director Jeffers asked for permission to bid a Maintenance Pickup Truck, Tacony-Palmyra Masonry Pier Repairs, UPS Upgrades, travel for Mark Remsa and Ed Fox to Boston for the National Conference for American Planning Association, continued membership with Palmyra Business and Community Alliance, continued membership with the Alliance for Toll Interoperability "ATI" and the 2011 Voice of Business Awards Dinner, which qualified under criteria set by the Commission's review committee. The Commission received an award from the Voice of Business three years ago.

Chairman Comegno moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

### **OLD BUSINESS**

Chairman Comegno called for any old business to come before the Commission.

### **NEW BUSINESS**

Chairman Comegno called for any new business to come before the Commission.

## **PUBLIC COMMENT**

Chairman Comegno called for any additional public comment to come before the Commission. Freeholder Reinhart inquired about the potential new jobs created by loan programs offered through Economic Development, the communications manual of interest to the Department of Defense, resolution concerning the emergency electrical service work, amendments to resolutions, several uniform resolutions and PCNP resolutions to which the Commission responded appropriately. Ms. Nociti confirmed to Freeholder Reinhart that audit information for year ending September 30<sup>th</sup> was sent to the Freeholders office.

Chairman Comegno asked for any further business to come before the Commission. There being none, Chairman Comegno asked for a motion to adjourn the meeting. Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

Respectfully submitted,

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Marie J. Ozalis  
Secretary